



AGENDA

Date: 10 April 2024 @ 1730

I. OPENING

Hybrid Meeting held in person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform). If able, please stand for our opening ceremonies. Salute Flag, Pledge of Allegiance, Moment of Silence.

1st. Motion - Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person**.

2nd. Motion to allow Zoom Attendees to join and participate in the Meeting
by: _____ 2nd by _____. *R/C Vote: Y__N__ AB__ Result of Vote: _____

Recognition of Guests and Visitors: Jesus Pereira, Superintendent; VAC-A Secretary

A. Accept the AGENDA: Are there any additions or changes to be made?

NOTE: A vote would need to be taken and passed by a two-thirds majority vote or fail. Any other board member has the right to move the motion forward.

3rd. *Motion is presented by reading of the agenda. 2nd _____ *Voice Vote: Y__N__ AB__ Result of Vote: _____

B. PUBLIC COMMENTS – There is a 3-minute time limit. Comments only NO questions.
C. Reading and Disposition of last month’s minutes and March’s Advisory Workshop Minutes.

4th. *Motion is presented by the reading of last month’s minutes. 2nd _____
Voice Vote: Y__N__ AB__ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

- a. Welcome commissioners and guests
- b. FOIA & OMA training – Certificates Needed

5th. *Motion to accept President’s Report 1st _____ 2nd _____
*Voice Vote: Y__N__ AB__ Result of Vote: _____

2. Administrative Coordinator



- a. 04/11 **Advisory Workshop** – Discuss issues from last Commission meeting.
- b. 05/01 **Advisory Workshop** - Agenda prep for 5/08 Commission meeting.
- c. **Appeals Committee** – No Report
- d. *Everyone is encouraged to join all of these workshops and meetings! Workshops are held during business hours to accommodate the Superintendent and Secretary’s schedules.*

6th. *Motion to accept Administrative Coordinator Report 1st _____ 2nd _____
*Voice Vote: Y__N__ AB__ Result of Vote: _____

3. Services Coordinator

a. Personnel Committee

- i. New Leave policy (county) nearing 90-day window

b. Services Committee

- i. Services Manual Implementation
 - 1. May targeted start date
 - 2. Finance department hurdles

7th. *Motion to accept the Personnel Committee Report 1st _____ 2nd _____
*Voice Vote: Y__N__ AB__ Result of Vote: _____

8th. *Motion to accept Services Committee Report 1st _____ 2nd _____ Voice
Vote: Y__N__ AB__ Result of Vote: _____

4. Finance Coordinator - Vacant

- a. Financial Reports Year to date.
- b. See meeting packet for reports.

9th. *Motion to accept Finance Coordinator Report. 1st _____ 2nd _____
*R/C vote: Y__N__ AB__ Result of Vote: _____

B. Superintendent Operations Report

- 1. Office Updates: Fleet Cards – Medical Records Access – Website Updates
- 2. Interactions
- 3. General Assistance
- 4. Emergency Assistance
- 5. Veteran Service Officers Forms Completed
- 6. Outreach
- 7. Transportation
- 8. If your phone number or email has changed, please let VAC-A Secretary know via email message with NEW EMAIL Address /NEW PHONE Number as the Subject.

10th. *Motion to accept Superintendent reports as given. 1st _____ 2nd _____
*Voice Vote: Y__N__ AB__ Result of Vote: _____



III. CORRESPONDENCE

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

- A. Superintendent Evaluation
- B. Finance Coordinator Election

VI. VETERAN COMMUNITY EVENTS

- A. Enclosed Minutes from Advisory Committee Meetings for previous months.
- B. 22nd of every month – remembering those who have committed suicide.
- C. Remember Red Friday for our Deployed Service members.
- D. Looking for Volunteer Drivers and Coordinators.
- E. Send or bring in flyers for your up-coming events – soon they will be going up on our website.
- F. See attached information about upcoming community events.

VII. CLOSING

- A. Closing Ceremonies
- B. Next Full Commission Meeting is on **08 May 2024 at 1730 hours**

11th. *Motion to Adjourn. _____ 2nd _____

*Voice Vote: __ Ayes __ Nays

Meeting Adjourned at: _____