



VETERANS ASSISTANCE COMMISSION
OF WINNEBAGO COUNTY

555 N Court ST - Suite 300
Rockford, IL 61103
815-516-2850

AGENDA

Date: 14 February 2024 @ 1730

I. OPENING

- A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).
- B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.
- C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person**.

Officers ___ Delegates ___ Alternates ___ Cert. Org. ___

- D. Allow Zoom Attendees to join and participate in the Meeting.

**Motion to allow Zoom Attendees to join and participate in the Meeting*

by: _____ 2nd _____

**R/C Vote: Y_N_AB_ Result of Vote: _____*

Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.

Officers ___ Delegates ___ Alternates ___ Cert. Org. ___

- E. Recognition of Guests and Visitors: Jesus Pereira, Superintendent; Deb Hoover, Executive Assistant;
- F. Accept the AGENDA: Are there any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. Votes are taken by Roll Call (R/C) or Voice Votes.
**Motion is presented by reading of the agenda. 2nd _____*
**Voice Vote: Y_N_AB_ Result of Vote: _____*

- G. PUBLIC COMMENTS – There is a 3-minute time limit. *Comments only NO questions.*

- H. Reading and Disposition of last month's minutes and January's Informal Meeting Minutes.

**Motion is presented by the reading of last month's minutes. 2nd _____*

**Voice Vote: Y_N_AB_ Result of Vote: _____*

II. REPORTS

- A. VAC-Administration Reports
1. President



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- a. Welcome commissioners and guests
- b. Organizational revalidation are due.
2. **Administrative Coordinator**
 - a. 02/15 **Advisory Workshop** – Discuss issues from last Commission meeting.
 - b. 02/29 **Services Committee Workshop** – Discuss changes to the Services Handbook.
 - c. 03/07 **Advisory Workshop** - Agenda prep.
 - d. 03/13 **Commission meeting**.
 - e. No Appeals this month.
 - f. *Everyone is encouraged to join all of these workshops and meetings! Workshops are held during business hours to accommodate the Superintendent and Secretary's schedules.*
3. **Appeals Committee** – No Report
 - a. **Services Coordinator** -The Services Committee met in January to discuss changes the superintendent recommended and the Services Committee reviewed these changes and recommend adoption. The superintendent will explain the changes he recommends.

**Motion to consider by section the Service Manual changes 1st _____ 2nd _____*

**Voice Vote: Y__N__ AB__ Result of Vote: _____*

- b. We will meet again on 02/29.

4. **Personnel Coordinator** – We met in a special meeting 24 January and approved a new Personnel Manual and the superintendent has already begun restructuring his office.

**Motion to accept Personnel Coordinator Report 1st _____ 2nd _____*

**Voice Vote: Y__N__ AB__ Result of Vote: _____*

5. **Finance Coordinator**

- a. Financial Reports Year to date.
- b. See meeting packet for reports.

**Motion is presented by Year-to-Date financial report as given. 2nd _____*

**R/C vote: Y__N__ AB__ Result of Vote: _____*

B. **Superintendent Operations Report**

1. Office Updates: Restructuring
2. Interactions
3. General Assistance
4. Emergency Assistance
5. Veteran Service Officers Forms Completed
6. Outreach
7. Transportation
8. If your phone number or email has changed, please let VAC-A Secretary know via email message with NEW EMAIL Address /NEW PHONE Number as the Subject.



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9. Update on validation forms

**Motion to accept Superintendent reports as given. 2nd _____*

**Voice Vote: Y__N__AB__ Result of Vote: _____*

III. CORRESPONDENCE

IV. UNFINISHED BUSINESS

Second read and vote on By-Laws changes

**Motion to approve By-Laws changes (2/3 vote required)*

by: _____ 2nd _____

**R/C Vote: Y__N__AB__ Result of Vote: _____*

V. NEW BUSINESS - None

VI. VETERAN COMMUNITY EVENTS

- A. Enclosed Minutes from Advisory Committee Meetings for previous months.
- B. 22nd of every month – remembering those who have committed suicide.
- C. Remember Red Friday for our Deployed Service members.
- D. Looking for Volunteer Drivers and Coordinators.
- E. 23 February, 1900 hours – Ice Hogs Military Appreciation Night – free ticket for Veterans.
SOLD OUT
- F. Send or bring in Flyers for your up-coming events – soon they will be going up on our website.
- G. See attached information about upcoming community events.

VII. CLOSING

- A. Closing Ceremonies
- B. Next Meeting is on 13 March at 1730 hours aka 5:30 pm

**Motion to Adjourn. _____ 2nd _____*

**Voice Vote: __Ayes __Nays*

Meeting Adjourned at: _____