



## AGENDA

Date: 13 March 2024 @ 1730

### I. OPENING

Hybrid Meeting held in person at the VFW located at 922 – 7<sup>th</sup> Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform). If able, please stand for our opening ceremonies. Salute Flag, Pledge of Allegiance, Moment of Silence.

- 1st. Motion - Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person**.
- 2nd. Motion to allow Zoom Attendees to join and participate in the Meeting  
by: \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_. \*R/C Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

Recognition of Guests and Visitors: Jesus Pereira, Superintendent; VAC-A Secretary

**A.** Accept the AGENDA: Are there any additions or changes to be made?

**NOTE:** Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. Votes are taken by Roll Call (R/C) or Voice Votes.

- 3rd. \*Motion is presented by reading of the agenda. 2<sup>nd</sup> \_\_\_\_\_ \*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

**B. PUBLIC COMMENTS – There is a 3-minute time limit. Comments only NO questions.**

**C. Reading and Disposition of last month's minutes and December's Informal Meeting Minutes.**

- 4th. \*Motion is presented by the reading of last month's minutes. 2<sup>nd</sup> \_\_\_\_\_  
Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

### II. REPORTS

**A.** VAC-Administration Reports

**1. President**

- a. Welcome commissioners and guests
  - i. 13 member organizations validated the commission
  - ii. 7 for quorum to have a meeting and vote in the zoom attendees
- b. Welcome to our new commission
- c. Welcome new Secretary – Shirley



5th. \*Motion to accept President’s Report 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

6th. \*Motion to accept Administrative Coordinator Report 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

**3. Services Coordinator**

**a. Personnel Committee** – no report

**b. Services Committee**

**i.** Introduce Jesus Pereira to explain changes

**ii.** Services Committee recommends these changes

7th. \*Motion to adopt the Service Manual changes 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*R/C vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

8th. \*Motion to accept Services Coordinator Report 1<sup>st</sup> \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_ Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

**4. Finance Coordinator**

**a.** Financial Reports Year to date.

**b.** See meeting packet for reports.

9th. \*Motion to accept Finance Coordinator Report. 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*R/C vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

**B. Superintendent Operations Report**

**1.** Office Updates: Ray Richmond, Jr.

**2.** Interactions

**3.** General Assistance

**4.** Emergency Assistance

**5.** Veteran Service Officers Forms Completed

**6.** Outreach

**7.** Transportation

**8.** Two VAC employees assisted a Veteran in Crisis

**9.** If your phone number or email has changed, please let VAC-A Secretary know via email message with NEW EMAIL Address /NEW PHONE Number as the Subject.

10th. \*Motion to accept Superintendent reports as given. 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_



### III. CORRESPONDENCE

### IV. UNFINISHED BUSINESS

### V. NEW BUSINESS

#### A. Superintendent - Relocation stipend for a prospective new employee

11th. Motion to approve relocation stipend, not to exceed \$5,000.00 for perspective new employee 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*R/C vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

12th. Motion to recess to go into closed session Time: \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_ \*R/C vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

13th. Resume commission meeting Time: \_\_\_\_\_

14th. Motion to accept Superintendent's evaluation 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*R/C vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_

### VI. VETERAN COMMUNITY EVENTS

**A.** Enclosed Minutes from Advisory Committee Meetings for previous months.

**B.** 22<sup>nd</sup> of every month – remembering those who have committed suicide.

**C.** Remember Red Friday for our Deployed Service members.

**D.** Looking for Volunteer Drivers and Coordinators.

**E.** Send or bring in flyers for your up-coming events – soon they will be going up on our website.

**F.** See attached information about upcoming community events.

### VII. CLOSING

**A.** Closing Ceremonies

**B.** Next Meeting is on **10 April at 1730 hours aka 5:30 pm**

15th. \*Motion to Adjourn. \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

\*Voice Vote: \_\_ Ayes \_\_ Nays

Meeting Adjourned at: \_\_\_\_\_