**VAC Officers Advisory Committee Meeting**

**Personnel Committee**

Date: 15 Feb 2024

The in-person meeting opened at 1302 hours at the Ross-Pearson VFW Post, 922 7th St., Rockford IL 61104.

In attendance: Admin. Coordinator Nancy Clark; President Dave Davis; Terrell Lewis, Services and Personnel Coordinator,. Financial Coordinator Todd Burton was not present but excused. VAC Superintendent Jesus Pereira. Executive Assistant Debra Hoover

Discussed Feb 14, 2024 Full Commission Meeting

Nancy – chair of committee

* Many services adopted and added to service manual
* Ready for JP to start utilizing
* 2/29 – JP to bring updates

Services – no comments

Personnel – no comments

Quorum – in contact with Attorney General’s office to discern

Old MVAA to now

No hon e has sent in an application from the state

What makes you eligible for a charter?

* If already on a state charter
* Big misunderstanding re non-profit status
* JP – state charter sent out twice – no one has responded
* No one can present or vote unless process completed
* Sop asking public for opinion instead work with states attorney
* Once we realized there was a problem we corrected it via MVAA ASAP

Nancy – send letter to attorned general – has 2 call in right now

JP – any communication is public information – all e-mail should be sent on county equipment

JP – will give VAC laptops with VAC login to commission members

JP – remember to BCC when you send a group e-mail

JP – we are starting to recognize ineligible charters which will drop us to 14

JP – encourage groups to apply so it not just the same groups all the time

JP – accept what we did last year but operate now with new rules

JP – there was a misunderstanding of the law but we can’t go back and ratify every vote

Terrell – lets table by-law discuss until March meeting

Terrell – wait for new commission to vote on new by laws

Terrell – replacing of delegate should be in by laws

JP- this should be public facing

Dave – could create a temporary resolution for those applications for state charter – agrees we should table by laws until new commission formed

Change to by-laws:

Section 9 – A3 – get opinion from attorney general, we’ve current notified 27 organizations

JP – upon selecting new committee they recertify in OMA training

Finance Reports

* We are using part quick books and part MUNIS – will be moving to all MUNIS
* County put $500K in account – was more than we need but the money hasn’t been transferred yet so it is possible to she we are in a negative
* Last night was the first time finance was discuss since October
* No VAC or commission generally looks at finance monthly
* Terrel asked for: actual/over-under/% and YTD
* Nancy asked if JP can work on a simplified budget
* JP is meeting with county finance team at 9:00 am 2/16/2024
* Nancy asked if JP would work with Todd on a finance policy

County

* HR Team has been great
* Finance team has been a struggle

VAC

* Many people are now being sent to VAC
* We need to give the VAC the opportunity to show transition
* Past history often cause veterans to seek help elsewhere
* Restructure is working great
  + More open atmosphere
  + Great team work – more collaborative
  + Will still have to open VSO positions – working on job description
* Will start process of 90 day review for Superintendent

Meeting adjourned at 1434 hours