**VAC Officers Advisory Committee Meeting**

**Personnel Committee**

Date: 29 Feb 2024

The in-person meeting opened at 1320 hours at the Ross-Pearson VFW Post, 922 7th St., Rockford IL 61104.

In attendance: Admin. Coordinator Nancy Clark; President Dave Davis; Terrell Lewis, Services and Personnel Coordinator,. Financial Coordinator Todd Burton was not present but excused.

Gene Schaeffer, Gary Holmes (Via Zoom) VAC Superintendent Jesus Pereira. VAC-A Secretary Debra Hoover

Start by reviewing all changes JP has suggested for service manual and recommend or not recommend to the full commission

* Document has been updated to reflect they/them
* Definition section will be added
	+ Mental/handicap age threshold
* Changes were made in the following sections: (policy available for public review)
	+ Section 010: Public Purpose
	+ Section 100: Eligibility
	+ Section 101: Characterization of Military Service
	+ Section 501: Program Description
	+ Section 502: VSO
	+ Section 506: Shelter
	+ Section 510: Disbursement
	+ Section 601: Eligible Expenses
* Emergency Assistance
	+ $2000 once every 24 months
	+ Tax break if service connected
	+ Utilities – will pay cost to reconnect

Transportation will be discussed at next meeting

We do not need another services committee meeting until JP deems necessary

Meeting Concluded at 1430 hours.