

# VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – [VAC@vac.wincoil.us](mailto:VAC@vac.wincoil.us)

## AGENDA

Date: 10 July 2024 @ 1730 hours

### I. OPENING

- A. Hybrid Meeting held in Person at the VFW located at 922 – 7<sup>th</sup> Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).
- B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.
- C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person**.

Officers \_\_\_ Delegates \_\_\_ Alternates \_\_\_ Cert. Org. \_\_\_

- D. Allow Zoom Attendees to join and participate in the Meeting.

*\*Motion to allow Zoom Attendees to join and participate in the Meeting*

by: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

*\*R/C Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.

Officers \_\_\_ Delegates \_\_\_ Alternates \_\_\_ Cert. Org. \_\_\_

- E. Recognition of Guests and Visitors: Jesus Pereira, Superintendent, Debi Hoover – VAC-A Sec.

- F. Accept the AGENDA: Are there any additions or changes to be made?

**NOTE:** Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting.

Votes are taken by Roll Call (R/C) or Voice Votes.

*\*Motion is presented by reading of the agenda. 2<sup>nd</sup> \_\_\_\_\_*

*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

- G. **PUBLIC COMMENTS** – There is a 3-minute time limit. *Comments only NO questions.*

- H. Reading and Disposition of **multiple month's** minutes.

*\*Motion is presented by the reading of last month's minutes. 2<sup>nd</sup> \_\_\_\_\_*

*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

### II. REPORTS

- A. VAC-Administration Reports

#### 1. President

- a. Welcome commissioners and guests
- b. Establishing By-Law Committee/Appointment Chairman

#### 2. Administrative Coordinator

- a. 07-18-2024 1300 hours Commission Meeting Review 922 7<sup>th</sup> Street
- b. 07-18-2024 1400 hours By-Laws Committee Meeting Review 922 7<sup>th</sup> Street
- c. 08-01-2024 1300 hours Agenda prep for 8-14-2024 Commission Meeting 922 7<sup>th</sup> Street
- d. 08-14-2024 1730 hours Commission Meeting 922 7<sup>th</sup> Street

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e. 08-15-2024 1300 hours Commission Meeting Review 922 7<sup>th</sup> Street

3. Appeals Committee – no report

4. Services Coordinator – Service Manual Vote

*\*Motion is to approve and adopt Service Manual changes as presented.*

2<sup>nd</sup> \_\_\_\_\_

*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

5. Personnel Coordinator – no report

6. Finance Coordinator -

a. FY Report

b. Budget Update

## B. Superintendent Operations Report

1. Office Updates:

2. Interactions

3. General Assistance

4. Emergency Assistance

5. Veteran Service Officers Forms Completed

6. Outreach

7. Transportation

8. If your phone number or email has changed, please let VAC-A Secretary know via email message with NEW EMAIL Address /NEW PHONE Number as the Subject.

9. Rental Location Overview

10. Building Purchase Overview/Resolution 2024-001\*\*

11. Financial Literacy Program

*\*Motion to accept Superintendent reports as given. 2<sup>nd</sup> \_\_\_\_\_*

*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

## III. CORRESPONDENCE

## IV. UNFINISHED BUSINESS

A. Banking Institution Search – Veteran Friendly/Financially Challenged

B. VetraSpec Upgrades\*\*

## V. NEW BUSINESS

## VI. VETERAN COMMUNITY EVENTS

## VII. CLOSING

A. Closing Ceremonies

B. Next Meeting is on August at 1730 hours aka 5:30 pm

*\*Motion to Adjourn. \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_*

*\*Voice Vote: \_\_ Ayes \_\_ Nays*

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Meeting Adjourned at: \_\_\_\_\_

\*\* Will require future Finance Committee Meeting