

# VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – [vac@vac.wincoil.gov](mailto:vac@vac.wincoil.gov)

## AGENDA

Date: 11 September 2024 @ 1730 hours

### I. OPENING

- A. Hybrid Meeting held in Person at the VFW located at 922 – 7<sup>th</sup> Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).
- B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.
- C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person**.

Officers\_\_\_ Delegates\_\_\_ Alternates\_\_\_ Cert. Org.\_\_\_\_\_

- D. Allow Zoom Attendees to join and participate in the Meeting.

*\*Motion to allow Zoom Attendees to join and participate in the Meeting by: \_\_\_\_\_*  
*2<sup>nd</sup> \_\_\_\_\_*. *\*R/C Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.  
Officers\_\_\_ Delegates\_\_\_ Alternates\_\_\_ Cert. Org.\_\_\_\_\_

- E. Recognition of Guests and Visitors: Jesus Pereira, Superintendent, Debi Hoover –

- F. Accept the AGENDA: Are there any additions or changes to be made?

**NOTE:** Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting.  
Votes are taken by Roll Call (R/C) or Voice Votes.

*\*Motion is presented by reading of the agenda. 2<sup>nd</sup> \_\_\_\_\_*  
*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

- G. **PUBLIC COMMENTS** – There is a 3-minute time limit. *Comments only NO questions.*

- H. Reading and Disposition of last **month's** minutes.

*\*Motion is presented by the reading of last month's minutes. 2<sup>nd</sup> \_\_\_\_\_*  
*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

### II. `REPORTS

- A. VAC-Administration Reports

#### 1. President

- a. Welcome
- b. Announcement of elections

#### 2. Administrative Coordinator

- a. 09/12/2024 1300 hours Commission Meeting Review 922 7<sup>th</sup> Street
- b. 10/03/2024 1300 hours Agenda prep for 10-09-2024 Commission Meeting 922 7<sup>th</sup> Street
- c. 10/09/2024 1730 hours Commission Meeting 922 7<sup>th</sup> Street
- d. 10/10/2024 1300 Commission Meeting Review 922 7<sup>th</sup> Street
- e. 11/07/2024 1300 hours Agenda prep for 11-13-2024 Commission Meeting 922 7<sup>th</sup> Street
- f. 11/13/2024 1730 hours Commission Meeting 922 7<sup>th</sup> Street

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g. 11/14/2024 1300 Commission Meeting Review 922 7<sup>th</sup> Street

*\*Motion is to accept Administrative Coordinator Report . 2<sup>nd</sup> \_\_\_\_\_*

*\*Voice Vote: Y\_\_N\_\_AB\_\_ Result of Vote: \_\_\_\_\_*

### 3. Appeals Committee – no report

### 4. Services Coordinator -

a. Services Report – no report

b. Personnel Report – no report

### 5. Finance Coordinator -

a. FY Report

*\*Motion to accept Finance Report as presented subject to audit*

*\_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_.*

*\*R/C Vote: Y\_\_N\_\_AB\_\_ Result of Vote: \_\_\_\_\_*

b. Resolution Obligating and Restricting Funds

*\*Motion to adopt Resolution 2024 - 001: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_.*

*\*R/C Vote: Y\_\_N\_\_AB\_\_ Result of Vote: \_\_\_\_\_*

c. (Superintendent) Budget Discussion – Vote for Budget Matters to include Litigation

*\*Motion to authorize litigation: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_.*

*\*R/C Vote: Y\_\_N\_\_AB\_\_ Result of Vote: \_\_\_\_\_*

## B. Superintendent Operations Report

### 1. Office Updates

a. Finance Committee

b. County Board Meeting

### 2. Operations Report

a. Unfunded Impact

*\*Motion to accept Superintendent reports as given. 2<sup>nd</sup> \_\_\_\_\_*

*\*Voice Vote: Y\_\_N\_\_AB\_\_ Result of Vote: \_\_\_\_\_*

## III. CORRESPONDENCE

## IV. UNFINISHED BUSINESS

A. Banking Institution Search – Veteran Friendly/Financially Challenged

B. VetraSpec Upgrades\*\*

## V. NEW BUSINESS

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- A. Election of officers
  - 1. Nominations
    - a. President
      - i. Election
    - b. Admin Coordinator
      - i. Election
    - c. Finance Coordinator
      - i. Election
    - d. Service Coordinator
      - i. Election

## VI. VETERAN COMMUNITY EVENTS

- A. 28 SEP 2024 Gold Star Mission
- B. 25 OCT 2024 Stand Down
- C. 02 NOV 2024 Veterans Dinner
- D. 3<sup>rd</sup> Monday of ea. month American Legion Scholarship Dinner Post 1207
- E. Thanksgiving Dinner Free to Veterans VFW 922 – 7th Street, Rockford, IL 61104

## VII. CLOSING

- A. Closing Ceremonies
- B. Next Meeting is on **November 13, 2024 at 1730 hours aka 5:30 pm**

*\*Motion to Adjourn.* \_\_\_\_\_ <sup>2<sup>nd</sup></sup> \_\_\_\_\_

*\*Voice Vote:* \_\_ Ayes    \_\_ Nays

Meeting Adjourned at: \_\_\_\_\_

\*\* Will require future Finance Committee Meeting