

August 14, 2024 - VACWC Meeting Minutes

In Attendance:

Kan VanLandeghem

Dave. Davis

George Meissen

John Kline – via Zoom

Donald Reynolds

Stephanie Gilberto

Terrell Lewis

Eric Willard

Jerome Egilske

Lana McCants

Nancy Clark

Gene Schaefer

Jesus Pereira – Superintendent VAC

Debra Hoover – VACWC Secretary

We had enough attendees to meet the requirements of a forum.

Guests:

Mayra Toral – Administrative Assistant - VAC

Meeting opened at 1532 hours

- **Vote was taken to allow Zoom members to join meeting**
 - **Motion – D. Davis 2nd – N. Clark – unanimous vote Yes**
- **Reading of prior months minutes**
 - **Motion to accept – reading 2nd – L. McCants – unanimous vote Yes**
- No public comments
- Presidents report
 - Welcome commissioners and guests
 - Announcement of September elections
 - Nominations will be made at VACWC Committee Meeting
 - If you plan on running thing about it now
- Administrative Coordinator Report – read by N. Clark
 - Advise of upcoming meeting dates
- Appeals Committee – No report
- Services Coordinator – No report
- Personnel Coordinator – No report
 - Terrell reminded commission that a personal committee meeting needs to be set up after the September meeting. Work with Lana to establish date and time.
- Finance Coordinator – Terrell Lewis
 - Gave FY Report
 - Inquired about marketing costs i.e. booth at fair, website

- Jesus advised the following:
 - Booth at fair was free
 - ICEHogs Events are free
 - Website, booth setup and vans were purchased prior to appointment, these were the greatest marketing costs for this FY
 - Swag for parades ran about \$70-\$80
 - Eric Willard noted that he is still on the bank account and needs to be removed
 - Previous Finance Coordinator T. Burton will need to be removed from account and Terrell needs to be added
 - Terrell added that we need to go to the bank
 - Terrell reminded commission that Jesus' one year work anniversary will be in November. Commission will need to do his yearly review. He suggested creating a survey for the VACWC team and commission members
 - **Motion to accept report – reading 2nd G. Schaefer - unanimous vote Yes**
- Superintendent Report – Jesus Pereira (JP)
 - Office Updates
 - Introduced New Administrative Assistant – Mayra Toral
 - Budget Discussion
 - County did not honor our budget submission
 - JP Sent budget numbers to county – no one has responded nor explained their decision. Moving forward there will not be any communication with county, bringing in attorney Philips
 - JP recommended that we move forward with litigation – working with attorney
 - JP noted that the current approve budget will give us 2-3 quarters of program operation
 - JP noted a statute that County government should pay for VAC to have a suitable location
 - Regarding the budget, JP noted that .03% vs. .04% is often misread as far as the law goes
 - A motion was made to allow JP and Attorney to pursue necessary avenues and proceed with law suite
 - **Motion – T. Lewis 2nd – Nancy – Unanimous Vote – yes**
 - Nancy asked what is the budget for our attorney – JP noted that we budgeted \$584,000 for “other professional services”
 - N. Clark suggested we have a separate vote to allow JP and Attorney to act on behalf of the VACWC Commission and not have to have a special meeting to move forward with budget negotiations
 - **Motion – D. Davis 2nd – N. Clark – Unanimous Vote - Yes**
 - Presented VAC reports including general assistance, emergency assistance and transportation
 - Outreach – VAC has a booth at the Winnebago County Fair – 8/14-8/18/2024
 - 1st day – not a lot of people came to booth – there was not a lot of press surrounding this day being Veterans Appreciation Day

- At this point we are at a standstill on the property search until the budget has been confirmed
- Motion to accept JP Superintendent Report
 - **Motion – N. Clark 2nd – T. Lewis – Unanimous Vote - Yes**
- No Correspondence
- No Unfinished Business
- New Business
 - Veteran friendly banking institution search still in progress
- Veteran Community Events
 - Veterans Stand Down Friday, October 24, 2024
 - Gold Star Mission September 24-28, 2024
- Closing Ceremonies
- Announce next meeting September 11, 2024 5:30 pm
 - **Motion to adjourn meeting S. Gilberto 2nd – G. Schaefer – unanimous vote - yes**
- Meeting adjourned 1854 hours

Prepared by Debra Hoover – VACWC Secretary

Approved By Dave Davis – VACWC President

Approved By Jesus Pereira – VACWC Superintendent