Veterans Assistance Commission of Winnebago County Commission Meeting

October 9, 2024

Meeting Opened: 1730 hours - 5:30 pm

Attendees:

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| **Board Members** | **Guests** |
| Terrell Lewis – President | Jesus Pereira – Superintendent |
| Nancy Clark – Administrative Coordinator | Debra Hoover – VACWC Secretary |
| Eric Willard – Finance Coordinator | Francesca Montanez – VACWC |
| Lana McCants – Service and Personnel Coordinator | Mayra Toral – VACWC |
| Gary Holmes | Luz Ortiz-Rivera – VACWC |
| Dave Davis | Timothy Hotchkiss – VACWC |
| George Meissen | Willie Borden – VACWC |
| Todd Burton | Crystal DesRoberts – Guest |
| Reuben Hernandez | Julie Weis – Guest |
| Gene Schaefer | Kristine Spivey – Guest |
| Ken VanLandeghem | Gary Christopher – Guest |
| Donald Reynolds | Ray Richmond – Guest |
| Todd Burton | Theresa – Guest – Via Zoom |

* Motion to Allow Zoom Attendees: Nancy Clark 2nd – Gary Holmes – Voice Vote Unanimous
* Elected Official Roll Call – 13 attendees from 12 units
* Motion to Waive reading of Agenda: Todd Burton 2nd – Lana McCants – Voice Vote Unanimous
* Motion to Waive reading of Minutes: Rueben Hernandez 2nd – Stephanie Gilberto – Voice Vote Unanimous
* Public Comments: No public comments
* Motion to accept minutes as presented: Gary Holmes 2nd – Dave Davis – Voice Vote Unanimous

Presidents Report – Terrell Lewis – Welcome

* If you get any questions from the press regarding the current budget issue please refer to Superintendent Jesus Pereira
* Attending County Meetings with Superintendent: Budget, Lobbyists, County Chairman
* Validation Records

Nancy Clark added:

* Delegate and Alternate letter will be sent in December for January submission
* Complete OMA and FOIA training within 90 days
* Confidentiality Agreement
	+ Do not speak outside of the commission

Admin Coordinator Report – Nancy Clark

* Presented dates for upcoming meetings

Services and Personnel Coordinator – Lana McCants – No Report

Finance Coordinator – Eric Willard

* We are at 3.2% of our expenditures
* Dave Davis asked how much $ have we set aside to ensure we are not using it?
	+ $170,000 set aside – Jesus Pereira

Superintendent Report – Jesus Pereira

* Reported on VAC business
	+ Office update – new VSO hires Timothy Hotchkiss and Willie Borden Jr.
	+ NACVSO Training in January 2025
	+ October: 45 veterans served, 26 VA to Madison Transport, $57K retro pay out , $35K EA/FA, 864 incoming calls
	+ Need for additional volunteers for VA Transportation Program
		- Gene Schaefer explained volunteer drivers parameters for VA Transportation Program

No Correspondence

Unfinished Business

* Continue search for Veteran friendly banking institution
* Continued work on streamlining VetraSpec

New Business

* Use of personal phones and computers for VACWC business – looking into County providing phones/computers and e-mail address for elected officers

Closing: Next Full Commission Meeting 12/11/2024 – 5:30 pm – 555 N. Court St., Room 115, Rockford

Commencement of Meeting - 1803

* Motion to adjourn Lana McCants 2nd by Gary Holmes
* Voice Vote: Yes - unanimous