

# VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – [vac@vac.wincoil.gov](mailto:vac@vac.wincoil.gov)

## AGENDA

Date: 8 January 2025 @ 1730 hours

### I. OPENING

- A. Hybrid Meeting held in Person at the 555 North Court Street Room 115, Rockford, IL 61103 and via Zoom Meetings (internet-based meeting platform).
- B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.
- C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person**. Officers\_\_\_\_ Delegates\_\_\_\_ Alternates\_\_\_\_ Cert. Org.\_\_\_\_
- D. Allow Zoom Attendees to join and participate in the Meeting.

*\*Motion to allow Zoom Attendees to join and participate in the Meeting by: \_\_\_\_\_*  
*2<sup>nd</sup> \_\_\_\_\_ \*R/C Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.  
Officers\_\_\_\_ Delegates\_\_\_\_ Alternates\_\_\_\_ Cert. Org.\_\_\_\_

- E. Recognition of Guests and Visitors: Jesus Pereira, Superintendent, Debi Hoover, VAC Secretary
- F. Accept the AGENDA: Are there any additions or changes to be made?  
**NOTE:** Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting.  
Votes are taken by Roll Call (R/C) or Voice Votes.

*\*Motion is presented by reading of the agenda. 2<sup>nd</sup> \_\_\_\_\_*  
*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

### G. PUBLIC COMMENTS – There is a 3-minute time limit. Comments only NO questions.

### H. Reading and Disposition of last month's minutes.

*\*Motion to waive the reading of last month's minutes because they were sent to the body. 2<sup>nd</sup> \_\_\_\_\_*  
*\*Voice Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

### II. REPORTS

#### A. VAC-Administration Reports

##### 1. President

- a. Welcome
- b. Appoint Sargent at Arms
- c. Refer all budget questions and comments to Superintendent
- d. Validation Letters will be sent after January 1, 2025 – delegate and alternate
- e. OMA – Training
- f. Encourage order during meetings
- g. Encourage Commissioners to speak during meetings
- h. Meeting at neutral location

##### 2. Administrative Coordinator

- a. 02/06/2025 1300 Commission Meeting AAR & Agenda prep Review 922 7<sup>th</sup> Street
- b. 02/12/2025 1730 Commission Meeting 555 North Court Street Room 115, Rockford, IL
- c. 03/06/2025 1300 Commission Meeting AAR & Agenda prep Review 922 7<sup>th</sup> Street

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- d. 03/12/2025 1730 Commission Meeting 555 North Court Street Room 115, Rockford, IL
- e. 04/03/2025 1300 Commission Meeting AAR & Agenda prep Review 922 7<sup>th</sup> Street
- f. 04/06/2025 1730 Commission Meeting 555 North Court Street Room 115, Rockford, IL
- g. 05/08/2025 1300 Commission Meeting AAR & Agenda prep Review 922 7<sup>th</sup> Street
- h. 05/14/2025 1730 Commission Meeting 555 North Court Street Room 115, Rockford, IL

## 3. Services Coordinator

- a. Services Report: will need a Service Manual update committee meeting
- b. Personnel Report – no report

## 4. Finance Coordinator

FY Report

Committee Meeting – 1/02/2025

Visual GA – Committee Unanimously recommended purchase of Visual GA  
Approximately \$17,000 first year/\$3,000 annual maintenance

*\*Motion to approve purchase of Visual GA \_\_\_\_\_ . 2<sup>nd</sup> \_\_\_\_\_*

*\*Roll Call Vote: Y\_\_N\_\_ AB\_\_ Result of Vote: \_\_\_\_\_*

## B. Superintendent Operations Report

## III. CORRESPONDENCE

## IV. UNFINISHED BUSINESS

- A. Banking Institution Search – Veteran Friendly/Financially Challenged
  - a. Woodforest National Bank
  - b. Rosecrance Veteran Services
- B. Personal devices vs. governmental devices
- C. Financial Assistance Notice & Management Compliance
- D. Present Superintendent Evaluation

## V. NEW BUSINESS

- A. Bylaws – first reading

## VI. VETERAN COMMUNITY EVENTS

- A. 3<sup>rd</sup> Monday of ea. month American Legion Scholarship Dinner Post 1207
- B. VA/SheVets – every Tuesday – 9:00 am – 11:00 am – Breakfast – Johnny Pancakes
- C. 1/15/2025 – Understanding Service Connection Presentation – Veterans Memorial Hall

## VII. CLOSED SESSION

- A. Annual Superintendent Evaluation

## VIII. CLOSING

- A. Closing Ceremonies

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**B.** Next Meeting is on **February 12, 2025 at 1730 hours aka 5:30 pm**

*\*Motion to Adjourn.* \_\_\_\_\_ <sup>2<sup>nd</sup></sup> \_\_\_\_\_

*\*Voice Vote:* \_\_\_ Ayes \_\_\_ Nays

Meeting Adjourned at: \_\_\_\_\_