

## **PUBLIC NOTICE**

### **AND NOTICE TO COMMISSION MEMBERS**

NOTICE IS HEREBY GIVEN that the following **COMMISSION MEETING** has been called by the President, Eric Willard, and such Meeting will be held as follows:



**Veterans Assistance Commission of Winnebago County**  
**COMMISSION MEETING**  
**November 12, 2025, 5:30 PM CST**  
**Location: 555 North Court Street, Suite 115**  
**Rockford, IL, 61103**

### **COMMISSION MEETING AGENDA**

1. Call to Order, President Eric Willard
2. Opening
  - a. Pledge of Allegiance, Sergeant At Arms
  - b. Moment of Silence, President Eric Willard
  - c. Roll Call, Secretary Dana Verfuerth
  - d. Allow Zoom Participation, Secretary Dana Verfuerth
3. Approval of Agenda, President Eric Willard
4. Approval of Minutes, President Eric Willard
5. Public Comments
6. Reports
  - a. President's Report, Eric Willard
    - i. Open Meeting Act Update
    - ii. Approval of Updated Minutes
    - iii. Review and put forth for approval of Resolution No. 2025-05: Resolution of the Veterans Assistance Commission of Winnebago County Adopting a Schedule of Meetings for FY2025-2026

- b. Vice President's Report, Nancy Clark
  - i. Bylaw Committee – Next Meeting – Special Meeting on Friday November 14, 2025 at 1:00PM. Location will be at Veterans Memorial Hall.
- c. Finance Officer's Report, Jerome Egilske
  - i. Fiscal Year-to-Date Budget Review, President Eric Willard
  - ii. Update on Resolution 2025-05: Transfer of Unobligated Funds, President Eric Willard
  - iii. Finance Committee – Next Meeting – January 27, 2026
- d. Services Chair's Report, Dave Davis
  - i. Services Committee – FY2026 Meetings and Committee Development
- e. Personnel Chair's Report, Rueben Hernandez
  - i. Personnel Committee – FY2026 Meetings and Committee Development
- f. Superintendent's Report, Tim Hotchkiss
  - i. VACWC Remarks
  - ii. VACWC Report
- 7. Correspondence, Secretary Dana Verfuert
- 8. Unfinished Business, President Eric Willard
- 9. New Business, President Eric Willard
- 10. Announcements
- 11. Adjournment – Next Meeting is Wednesday, December 10, 2025 at 5:30 PM

Posted By: Dana Verfuert

Posted Date: 11/10/2025

Posted Time: 3:55 PM CST