

PUBLIC NOTICE

AND NOTICE TO COMMISSION MEMBERS

NOTICE IS HEREBY GIVEN that the following **COMMISSION MEETING** has been called by the President, Eric Willard, and such Meeting will be held as follows:



Veterans Assistance Commission of Winnebago County
COMMISSION MEETING
December 10, 2025, 5:30 PM CST
Location: 555 North Court Street, Suite 115
Rockford, IL, 61103

COMMISSION MEETING AGENDA

1. Call to Order, President Eric Willard
2. Opening
 - a. Pledge of Allegiance, Sergeant At Arms
 - b. Moment of Silence, President Eric Willard
 - c. Roll Call, Secretary Dana Verfuert
 - d. Allow Zoom Participation, Secretary Dana Verfuert
3. Approval of Agenda, President Eric Willard
4. Approval of Minutes, President Eric Willard
5. Public Comments
6. Reports
 - a. President's Report, Eric Willard
 - i. Training – Debate / Discussion after an established Motion
 - ii. VACWC Delegate and Alternate Appointment Form
 - b. Vice President's Report, Nancy Clark
 - i. Bylaw Committee – Next Meeting – Special Meeting on Friday December 12, 2025 at 1:00 PM at Veterans Memorial Hall.

- c. Finance Officer's Report, Jerome Egilske
 - i. Fiscal Year-to-Date Budget Review
 - ii. Finance Committee – Next Meeting – January 27, 2026, 2:00 PM at Veterans Memorial Hall.
- d. Services Chair's Report, Dave Davis
 - i. Services Committee – Next Meeting – February 24, 2026, 1:00 PM at Veterans Memorial Hall
- e. Personnel Chair's Report, Rueben Hernandez
 - i. Personnel Committee – Next Meeting – February 24, 2026, 2:00 PM at Veterans Memorial Hall.
- f. Superintendent's Report, Tim Hotchkiss
 - i. VACWC Remarks
 - ii. VACWC Report
- 7. Correspondence, Secretary Dana Verfuert
- 8. Unfinished Business, President Eric Willard
 - a. DAV Van Repair
- 9. New Business, President Eric Willard
 - a. Eric and Nancy will meet with VACWC Staff individually on December 16th and 17th to discuss the Superintendent's 90 day performance review.
- 10. Announcements
 - a. Collaboration with Fisher Outreach Group
 - b. Holiday Office Closures: December 24th, 25th, January 1st.
 - c. VFW Post #5149 will have toys, blankets, hats, scarves, gloves, etc., available to all in need for the holiday season.
- 11. Adjournment – Next Meeting is Wednesday, January 14, 2026 at 5:30 PM

Posted By: Dana Verfuert

Posted Date: 12/08/2025

Posted Time: 3:20 PM CST