



VETERANS ASSISTANCE COMMISSION  
OF  
WINNEBAGO COUNTY

APPROVED  
DEC 1 2 2025  
VAC of Winn Co, IL

VACWC Bylaws Committee Meeting Minutes  
Veterans Memorial Hall, Lower Level, 211 N Main St, Rockford, IL 61101  
November 14, 2025  
1:00 PM CST

**Meeting Called to Order** at 1:00 PM CST by Nancy Clark, Vice President and Bylaw Committee Chair

**Roll Call:** Secretary Dana Verfuert

Roll Call Attendance			
Ken VanLandeghem	American Legion Post #288	Committee Member	Present
Dave Davis	American Legion Post #1207	Committee Member	Present
Eric Willard	Vietnam Veterans of America #984	Commission President	Present
Jerome Egilske	Vietnam Veterans of America #984	Committee Member	Present
Ruben Hernandez	VFW Post #2955	Committee Member	Present
Nancy Clark	VFW Post #5149	Committee Chair	Present
F.S. Tate	VFW Post #5149	Committee Member	Present
Gene Schaefer	VFW Post #9759	Committee Member	Present

**Additional Attendees:** Superintendent Tim Hotchkiss, Assistant Superintendent Debi Hoover, VAC Secretary Dana Verfuert, Attorney Michael Phillips.

**Quorum Established**

**Zoom Attendees:** None

**Motion to Approve Agenda for November 14, 2025:** Egilske, 2<sup>nd</sup>: Hernandez, no discussion, no amendments, **Voice Vote Yes Unanimous. November 14, 2025, Agenda approved. Yes 8, No 0, Abstain 0**

**Approval of Minutes:** None

**Public Comments:** None

**Unfinished Business:** Discussion regarding changes and updates to the Bylaws of the Veteran's Assistance Commission of Winnebago County.

**New Business:** None

**Announcements:** None

**Motion to Adjourn:** VanLandegham, 2<sup>nd</sup> Willard, no discussion, no amendments, **Voice Vote Yes Unanimous, Motion Approved at 2:36 PM CST. Yes 8, No 0, Abstain 0**

Next VACWC Bylaws Committee Meeting is scheduled for Tuesday, January 27, 2026, Veterans Memorial Hall, Lower Level, 211 N Main St, Rockford, IL 61101 at ~~1~~<sub>2</sub>:00PM CST.

Minutes Approved: 12/12/2025

By: Nancy Clark

Nancy Clark, Vice President and Bylaws Committee Chair  
Veterans Assistance Commission of Winnebago County, IL

Attest:

Dana Verfuerrth

Dana Verfuerrth, Secretary  
Veterans Assistance Commission of Winnebago County, IL