

Henning, Hernandez



VETERANS ASSISTANCE COMMISSION
OF
WINNEBAGO COUNTY

VACWC Special Commission Meeting Minutes
211 N Main St, Rockford, IL 61101
Veteran's Memorial Hall, Lower-Level Conference Room
December 29, 2025
2:00 PM CST
Eric Willard, President

Meeting Called to Order at 2:00 PM CST

Pledge of Allegiance lead by Ken VanLandegham

Moment of Silence lead by President Eric Willard

Roll Call Secretary Dana Verfuert

Roll Call Attendance			
Ken VanLandeghem	American Legion Post #288	Delegate	Present
Raymond Dhom	American Legion Post #288	Alternate	Not in attendance
Gary Holmes	American Legion Post #342	Delegate	Present
Jeff Greer	American Legion Post #342	Alternate	Present
Dave Davis	American Legion Post #1207	Delegate	Present
George Meissen	American Legion Post #1207	Alternate	Not in attendance
Todd Burton	Blackhawk DAV Chapter #29	Delegate	Not in attendance
John Kline	Blackhawk DAV Chapter #29	Alternate	Present
Robert Lamay	Navy Club Ship #1	Delegate	Present (late arrival) 2:28PM
Stephanie Gilberto	Navy Club Ship #1	Alternate	Not in attendance
Terrell Lewis	Rock Valley AmVets Post #922	Delegate	Not in attendance
Jean Henning	Rock Valley AmVets Post #922	Alternate	Not in attendance
Eric Willard	Vietnam Veterans of America #984	Delegate	Present
Jerome Egilske	Vietnam Veterans of America #984	Alternate	Present
Lana McCants	VFW Post #342	Delegate	Not in attendance
Sean West	VFW Post #342	Alternate	Not in attendance
Ruben Hernandez	VFW Post #2955	Delegate	Present
Bill Graves	VFW Post #2955	Alternate	Not in attendance
Nancy Clark	VFW Post #5149	Delegate	Present
F.S. Tate	VFW Post #5149	Alternate	Present
Gene Schaefer	VFW Post #9759	Delegate	Present
Keith McDonald	Winnebago County Board	Representative	Not in attendance

Additional Attendees: Superintendent Time Hotchkiss, VAC Secretary Dana Verfuert, Attorney Michael Phillips.

Quorum Established: 11 attendees, representing 8 posts, *MVSO'S*

Motion to allow Zoom attendees to join the meeting electronically: None

Motion to Approve Agenda for December 29, 2025: Homes, 2nd: Egilske, no discussion, no amendments, **Voice Vote Yes Unanimous. November 12, 2025, Agenda approved. Yes 8, No 0, Abstain 0. Motion Approved.**

Public Comments: None

President's Report: Eric Willard

- VAC DELEGATE AND ALTERNATE FORMS – The form will be sent out to all Winnebago County ~~MVSO's~~ prior to January 1st, 2026 and must be returned to the VAC Secretary before March 1st, 2026.

Vice President's Report: Nancy Clark

- Bylaw Committee – Next Meeting will be January 27, 2025 at 1:00 PM CST, Veterans Memorial Hall, First Floor Conference Room.
- **Motion to approve the Veterans Assistance Commission of Winnebago County, IL Bylaws as presented.** Davis, 2nd: Egilske, discussion, no amendments, **Roll Call Vote Yes 8, No 0, Abstain 1. Motion approved.**
- **Delegate Robert Lamay arrived at 2:28PM**, attendance was adjusted to reflect 12 attendees, representing 9 posts.

Finance Officer's Report: Jerome Egilske and Eric Willard

- Fiscal year to date budget review: Jerome Egilske
- Finance Committee – Next Meeting will be January 27, 2026 at 2:00 PM CST, Veterans Memorial Hall, First Floor Conference Room.

Services Chairperson's Report: Dave Davis

- Services Committee – Next Meeting will be February 24, 2026 at 1:00 PM CST, Veterans Memorial Hall, First Floor Conference Room.

Personnel Chairperson's Report: Rueben Hernandez

- Personnel Committee – Next Meeting will be February 24, 2026 at 2:00 PM CST, Veterans Memorial Hall, First Floor Conference Room.

Unfinished Business

- None.

New Business: President Eric Willard

- **Motion to enter into Closed Session for the purpose of discussing Ninety (90) Day Performance Evaluation of The Superintendent; pursuant to 5 ILCS 120/2(c)(1) at 3:06PM CST.** Clark, 2nd: Egilske. No discussion. **Roll Call Vote Yes 9, No 0, Abstain 0. Motion Approved**
- **Return to Open Session at 3:50PM CST.**

Announcements: Secretary Dana Verfuert

- Robert Lamay reported that Navy Club Ship #1 is currently working to get their property taxes removed/reduced.

Next VACWC Meeting will be on January 14,2026 at 5:30 PM CST. 555 N. Court Street, Room 115, Rockford, IL 61103

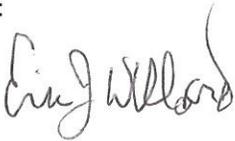
Motion to Adjourn: Egilske, 2nd Holmes, no discussion, no amendments, **Voice Vote Yes Unanimous, Motion Approved at 4:06 PM CST, Yes 9, No 0, Abstain 0**

JAN 14 2026

Minutes Approved:

VAC of Winn Co, IL

By:



Eric Willard, President
Veterans Assistance Commission of Winnebago County, IL

Attest:



Dana Verfuert, Secretary
Veterans Assistance Commission of Winnebago County, IL