

PUBLIC NOTICE
AND NOTICE TO COMMISSION MEMBERS
NOTICE IS HEREBY GIVEN that the following **COMMISSION MEETING** has been
called by the President, Eric Willard, and such Meeting will be held as follows:



Veterans Assistance Commission of Winnebago County
COMMISSION MEETING
July 8, 2026 at 5:30 PM CST
Location: 555 N. Court Street
Rockford, IL 61103
Suite 115 – Conference Room

COMMISSION MEETING AGENDA

1. Call to Order, President Eric Willard
2. Opening
 - a. Pledge of Allegiance, Sergeant At Arms
 - b. Moment of Silence, President Eric Willard
 - c. Roll Call, Secretary Dana Verfuerth
 - d. Allow Zoom Participation, Secretary Dana Verfuerth
3. Approval of Agenda, President Eric Willard
4. Approval of Minutes, President Eric Willard
 - a. Review and/or approve Minutes for the Commission Meeting held on May 13, 2026.
 - b. Review and/or approve Minutes for the Special Commission Meeting held on May 20, 2026.
 - c. President Eric Willard: Closed Session for discussion of minutes of meetings lawfully closed under the OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated in Section 2(c)(21) of the Illinois Open Meetings Act
 - d. Reconvene in Open Session
 - e. Motion to Approve Closed Session Minutes
 - f. Motion to Release or Maintain as Confidential Closed Session Minutes
5. Public Comments
 - a. Vice President Nancy Clark, VFW Post 5149
 - b. Commissioner Jeff Metheny, VFW Post 342

6. Reports

- a. President's Report, President Eric Willard
 - (1) Training – Open Meetings Act, Sexual Harassment, FOIA
 - (2) Ongoing Investigation – Status Update
- b. Vice President's Report, Nancy Clark
 - (1) Article V: Membership - Bylaws Amendment, which will be presented for First Reading at the August 10, 2026 Commission Meeting (information only)
 - (2) Bylaws Committee – Next Meeting – Tuesday, July 28, 2026, 1:00PM at Veterans Memorial Hall
- c. Finance Officer's Report, Jerome Egilske
 - (1) FY2025-2026 Year to Date Finance Report
 - (2) The Budget of the Veterans Assistance Commission of Winnebago County for Fiscal Year 2027
 - (3) Finance Committee – Next Meeting – Tuesday, July 28, 2026, 2:00PM at Veterans Memorial Hall
- d. Services Chair's Report, Dave Davis
 - Services Committee – Meeting – Tuesday, August 25, 2026, 1:00PM at Veterans Memorial Hall
- e. Personnel Chair's Report, Rueben Hernandez
 - Personnel Committee – Meeting – Tuesday, August 25, 2026, 2:00PM at Veterans Memorial Hall
- f. Superintendent's Report, Interim Superintendent Willie Borden

7. Unfinished Business

- a. President Eric Willard: Closed Session for the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational or educational setting or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity as authorized by Section 2(c)(1) of the Illinois Open Meetings Act

- b. President Eric Willard: Reconvene in Open Session
- c. President Eric Willard: Final Action on matter discussed in Closed Session
- d. Commissioner Jeff Metheny: Motion to revoke any and all former employees VACWC sponsored NACVSO and Department of Veterans Affairs accreditation effective immediately

8. New Business, President Eric Willard

- First Reading of Resolution 2026-03 Approving The VACWC Commissioner Code of Ethics

9. Correspondence, Secretary Dana Verfuert

10. Announcements

11. Adjournment – Next Commission Meeting is Wednesday, August 12, 2026 at 5:30 PM

Posted By: Dana Verfuert

Posted Date: 07/06/2026

Posted Time: 3:35 PM CST