

VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

Commission Meeting Minutes

Date: 12 May 2021 @ 1730 hours

I. OPENING

- A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).
- B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Opening Prayer
- C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers 4 Delegates 7 Alternates 3 Cert. Org. 8 Quorum YES
- D. Recognition of Guests and or Visitors Guests _____ Visitors _____
- E. Accept the AGENDA: Any additions or changes to be made?

NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

****Motion presented by reading agenda. 2nd by John Guler***

****R/C vote: Y 8 N 0 AB 0 Result of Vote: Unanimous***

- F. Reading and Disposition of April's minutes.

****Motion presented by reading of minutes. 2nd By Todd Burton***

****R/C vote: Y 8 N 0 AB 0 Result of Vote: Unanimous***

II. REPORTS

A. VAC-Administration Reports

1. President

- a. Talked about the minor By-Law Changes.
- b. Let everyone know we will be voting on the change in old business.

2. Administrative Coordinator

- a. 05/13 Advisory meeting – Discuss any issues from last Commission meeting.
- b. 05/15 Special Meeting 10am – 2pm – to work on the Services Handbook.
- c. 05/20 Advisory meeting – Finance and VACWC 2022 Budget preparation.
- d. 05/27 Advisory meeting – Finance and VACWC 2022 Budget preparation.
- e. 06/03 Advisory meeting – Month end wrap up and Agenda Preparation.

3. Services Coordinator

- a. Updated us on the progress on Handbook during Special meeting held on 4/17.
- b. Talked about upcoming Special Meeting for Services Handbook on 05/15.
- c. No Personal Issues – No report

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4. Appeals Committee – No Appeals – No Report

**Motion presented by VAC-A reports as given. 2nd by: Jean Henning*

**R/C vote: Y 8 N 0 AB 0 Result of Vote: Unanimous*

5. Finance Coordinator

- a. Financial Reports as of the end of April 2021
- b. See meeting packet for reports.
- c. QuickBooks problems with reports.

**No vote taken – lines were off in reports generated by QuickBooks.*

B. VAC-Operations – See Meeting Packet for reports

1. Superintendent
2. Client Assistance
3. Veterans Service Officers
4. Outreach
5. Transportation
 - a. Parking Problems still not resolved with the city.
 - b. Allowing 3 riders on VTS van to Madison

**Motion presented by VAC-O reports presented. 2nd by Jean Henning*

**R/C vote: Y 8 N 0 AB 0 Result of Vote: Unanimous*

III. CORRESPONDENCE

- A. Seven more surveys were turned in.
- B. Not sure how many online surveys have been completed.
- C. We will have to get an update from Dana.

IV. UNFINISHED BUSINESS

- A. Second Reading of By-Laws with minor edit.
- B. Vote on By-Laws

**It was Motioned/seconded last month with a slight edit to accept new By-Laws.*

**R/C vote: Y 8 N 0 AB 0 Result of Vote: Unanimous*

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V. NEW BUSINESS

- A. 3 regular attending unit have not turned in VMO form for 2021
- B. Plan to contact those units personally.
- C. VFW posts 9759 and 11019. American Legion posts 340 and 288.

VI. GOOD OF THE ORDER

- A. Memorial Day Parade starts at 9:00am Line up begins at 8:00am.
- B. Todd will be the main Speaker for Veterans Memorial Hall Ceremony starting at approx. 10:15am. Releasing of doves will be apart of the ceremony.
- C. Sinking of the Ship put on by the Navy Club down behind the Luther Center begins approximately at 10:45.
- D. VVA Meat Raffle. Get your tickets now!
- E.

VII. CLOSING

- A. Closing Ceremonies – Salute Flag and Closing Prayer
- B. Next Meeting is on **July 14, 2021 @ 1730 hours**

****Motion to Adjourn by Nancy Clark 2nd by John Guler***

Voice Vote: 10 Ayes 0 Nays

- C. Meeting Adjourned at: 1817 Hours

J. Weis / Secretary for the VAC-A

Meeting Recorded and Minutes Filed