

VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

Commission Meeting Minutes

Date: 09 JUNE 2021 @ 1730 hours

I. OPENING at 1745 hours

- A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).
- B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.
- C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers 2 Delegates 5 Alternates 3 Cert. Org. 7 Quorum YES
- D. Recognition of Guests and or Visitors: Guests 2 Steve Thomas, Superintendent; Julie Weis Acting Secretary Visitors 2 Becky Hillburst of Commercial Printing and Renick Shank of R&S Gutter Cleaning Service.
- E. Accept the AGENDA: Any additions or changes to be made?

NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

****Motion presented by reading agenda. 2nd Jean Henning***

****R/C vote: Y 7 N 0 AB 0 Result of Vote: Unanimous***

- F. Reading and Disposition of May's minutes.

****Motion presented by reading of minutes. 2nd Celestine Anderson***

****R/C vote: Y 7 N 0 AB 0 Result of Vote: Unanimous***

II. REPORTS

A. VAC-Administration Reports

1. President

- a. Summons from Jason Rock, Attorney for Don Hall.
- b. We have insurance coverage. Claim #0-010790.

2. Administrative Coordinator

- a. 06/10 Advisory meeting – Discuss any issues from last Commission meeting.
- b. 06/17 Advisory meeting – Finance and VACWC 2022 Budget preparation.
- c. 06/24 Advisory meeting – Finance and VACWC 2022 Budget preparation.
- d. 07/01 Advisory meeting – Month end wrap up.
- e. 07/08 Advisory meeting – Agenda Preparation.

3. Services Coordinator – Terrell Lewis Excused

- a. Progress on Handbook during Special meeting held on 5/15.
- b. Special Meeting to finish up on Services Handbook needs to be set up.
- c. No Personnel Issues – No report

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4. Appeals Committee – No Appeals – No Report

**Motion presented by VAC-A reports as given. 2nd Nancy Clark*

**R/C vote: Y__7__N__0__AB__0__ Result of Vote: Unanimous*

5. Finance Coordinator – Todd Burton Excused

- a. Steve went over the Financial Reports as of the end of May 2021.
- b. See meeting packet for reports.

**Motion presented by financial report as given. 2nd Jean Henning*

**R/C vote: Y__7__N__0__AB__0__ Result of Vote: Unanimous*

B. VAC-Operations – See Meeting Packet for reports

1. Superintendent
 - a. Internal Audit completed.
 - b. Phone Upgrades were completed. We are still waiting for computer upgrades.
 - c. Steve getting his PIV card soon. It allows Steve to see VBA records.
2. Client Assistance – see reports.
3. Veterans Service Officers – see reports.
4. Outreach – starting to go out to the Clinic again.
5. Transportation
 - a. Parking Problems still not resolved with the city.
 - b. Got phone for New VTS van.

**Motion presented by VAC-O reports presented. 2nd Jean Henning*

**R/C vote: Y__7__N__0__AB__0__ Result of Vote: Unanimous*

III. CORRESPONDENCE

- A. One more survey turned in.
- B. Received VMO form from South Beloit VFW Post 11019.

IV. UNFINISHED BUSINESS

- A. 2 regular attending units have not turned in VMO form for 2021.
- B. Attempt to talk to those unit commanders personally.

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V. NEW BUSINESS

- A. Budget timeline and worksheets received from the County. Todd and Steve will be going over those in the near future.
- B. The VAC vehicles (Prius new VTS #2 van) were in the Memorial Day Parade.

VI. GOOD OF THE ORDER

- A. Report on the Memorial Day Parade, Memorial Hall Ceremony, Sinking of the Ship.
 - 1. Overall, the Parade went well. There were only a couple of minor infractions.
 - 2. The ceremony at Veterans Memorial Hall was outstanding.
 - 3. The sinking of the ship was successful and well attended.
- B. June 11th is Women Veteran's Day, there will be an event at the Rockford CBOC.
- C. Veterans Memorial Hall Flag Collection Event.
- D. Bring in Flyers (or email a copy) for your upcoming events!!!
- E. Veterans Smile Fund raiser coming up 24 July

VII. CLOSING

- A. Closing Ceremonies
- B. Next Meeting is on **July 14, 2021 @ 1730 hours**

****Motion to Adjourn: Nancy Clark 2nd John Kline***

Voice Vote: 7 Ayes 0 Nays Vote Result: Unanimous

- C. Meeting Adjourned at: **1844 hours**