VACWC – Commission Meeting Minutes

10 April 2024

Meeting Opened: 1730
Location: Ross Pearson VFW Post 5149 – Rockford, IL
Attendees:

- Dave Davis – VACWC President
- Nancy Clark – Administrative Committee
- Terrell Davis – Personal and Services Committee
- Jesus Pereira - Superintendent
- Ken VanLandeghem – American Legion #288
- Gary Holmes – American Legion #332
- George Meissen – American Legion Post #1207
- Gene Schaefer – VFW Post 5149
- Eric Willard – Vietnam Veterans of America #984
- Jerome Egilske – Vietnam Veterans of America #984
- Ruben Hernandez – VFW Post #2955
- Fernando Delgado – VFW Post #5149
- Debra Hoover – VACWC Secretary
- Robert Lamay – Guest – Navy Club Ship #1

Acceptance of the Agenda

Motion: R. Hernandez 2nd: Terrell Lewis

No Public Comments

Presidents Report – Dave Davis

- Welcome members and guests
- Acknowledged 2nd meeting of the new commission
- Reminder to complete FOYA and OMA training – must obtain your certificate – sent to VACWC Secretary
- Motion to accept Presidents Report: Motion: Gene Schaefer 2nd: Gary Holmes

Administrative Coordinator Report – Nancy Clark

- Notice: 4/11 Advisory Workshop Meeting – review this evenings meeting
- Notice: 5/01 Advisory Workshop Meeting – prep for next full commission meeting
- Received notification that we need to form an appeals committee, if interested meet with Nancy after the meeting
- Motion to accept Administrative Report: Motion: Nancy Clark 2nd: Gene Schaefer

Services Coordinator Report – Terell Lewis

- Discuss new VAC leave policy updates – as soon as Jesus Pereira gives the word we will bring it to the full commission to approve
- Services Manual Implementation
    - Several changed will be implemented
    - Finance hurdles – County does not fully support giving money directly to veteran
- Motion to accept Services Coordinator Report – Motion: Terell Lewis 2nd: Gary Holmes

Finance Coordinator – Position vacant

- Reviewed financial report year to date
- Motion to accept financial report: Motion: Terrell Lewis 2nd: Nancy Clark

Superintendent Report – Jesus Pereira

- Office Updates – obtained Fleet WEX fuel cards for VAC Vans, working with CAPRI to get better access to Medical Records, MEDMAN is in final stages of completing website

- Reviewed VAC numbers:
    - General assistance, emergency assistance
- Updated forms for VSO's are completed and being used in office
- Shared outreach efforts
    - Mr. Lamay shared information on the Springfield Convention in July – could be a good opportunity to earn money for your location
    - Spoke about Army Funerals and requesting an Army Office to present at funeral
    - Survival and burial team
- Spoke about WIN ALERT
- If you have a change in e-mail or phone number please advise VACWC Secretary
- Motion to accept Superintendent Report: Motion: Nancy Clark 2nd: Ruben Hernandez

No Correspondence

No Unfinished Business

New Business

- Superintendent Evaluation – Read and Approved
- **Finance Coordinator Election – Nominated: Terrell – strong background in finance and military**
- Recognized Eric for staring the process and opening the gates for the VAC moving forward
- We will wait until next month to elect service coordinator
- Terrell noted that we need a new financial policy – our current one is ancient

Veteran Community Events

- Reminder, April 23rd, 11:00 am – Webinar to review MVAA – must register to attend
- Mission BBQ offers free sandwiches to Military on certain days
- Upcoming VA Hire Event

Closing

Motion to Adjourn: Nancy Clark 2nd: Gary Holmes

Meeting Adjourned 1851 hours

Prepared by: Debra Hoover – VACWC Secretary
Approved By: Dave Davis – VACWC President
Approved By: Jesus Pereira – VACWC Superintendent