VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

Date: November 13, 2019 @ 1730 hours

I. OPENING

A. Salute the Flag, Pledge, Moment of Silence for POW/MIA

B. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers_____ Delegates_____ Alternates_____ Cert. Org._____ Quorum_____

C. Recognition of Guests and or Visitors Guests_____ Visitors_____

D. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions may be made. NO MOTIONS or VOTES TAKEN until next meeting. First Vote by Roll Call (R/C). Subsequent votes will be by Show of Hands (S/H) with R/C votes as needed. ***Motion presented by reading agenda.***
2nd_____ ***R/C vote:*** Y_____N_____ Result of Vote: _____

E. Reading and Disposition of Sep and Oct 2019 minutes.
Motion presented by reading. 2nd_____ *R/C vote:* Y____N____
Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President
   a. Discussion about content of letter to Veterans Organizations
   b. Thank everyone who attended the Dinner 02 NOV
2. Administrative Committee
   a. 11/14 meeting – Discuss Services and any issues from 10/09 Commission meeting
   b. 11/21 meeting – Discuss Finance
   c. 11/28 NO meeting – Thanksgiving
   d. 12/05 meeting – Month end wrap up and Agenda Preparation for the December 11th Commission Meeting
3. Service and Support Committee – No Report
4. Personnel Committee – No Report
5. Appeals Committee – No Report
   Motion presented by reports. 2nd_____
   S/H vote: _____ Result of Vote: _____
6. Finance Committee
   a. Report as of the end of October
   b. See Handouts
   c. Keep 90 days' worth of Operation expenses – Current month Plus 60 Days

d. 75k excess operations money to go into Savings Acct.
e. All Savings account money is earmarked for future use (Vehicles plus expenses, Computer Hardware/Software, etc.)
f. QuickBooks now set up with Monthly Budget for easier view of Cash Flow
g. Need a Certified Auditor to do Audit sometime around month of June
h. Audit might be done by the county at no cost
i. Audit privately done will cost around 10K

Motion to spend money for audit _____ 2nd_____
R/C vote: Y_____ N_____ AB_____ Result of Vote: _____

***Motion presented by finance report*.** 2nd_____
R/C vote: Y_____ N_____ AB_____ Result of Vote: _____

B. VAC-Operations
1. Superintendent
2. Client Assistance
3. Veterans Service Officers
4. Outreach
5. Transportation

***Motion presented by reports*.** 2nd_____
S/H vote: _____ Result of Vote: _____

III. CORRESPONDENCE
IV. OLD BUSINESS
V. NEW BUSINESS
VI. GOOD OF THE ORDER
VII. CLOSING

A. Next Meeting December 11, 2019 @ 1730 hours
***Motion to Adjourn*.** 2nd_____ Voice Vote: _____
B. Stand and Salute Flag
C. Meeting Adjourned at: _____

J. Weis / Secretary for the VAC