VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

Date: 09 SEPTEMBER 2020 @ 1730 hours

I. OPENING

A. Meeting held via Zoom Meetings (internet-based meeting platform).

B. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers_____ Delegates_____ Alternates_____ Cert. Org._____ Quorum_____

C. Recognition of Guests and or Visitors Guests_____ Visitors_____

D. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until a following meeting. First Vote taken by Roll Call (R/C). Subsequent votes will be by Show of Hands (S/H) with R/C votes as needed.

Motion presented by reading agenda. 2nd_____
R/C vote: Y_____N_____ Result of Vote: _____

E. Reading and Disposition of August's minutes.

Motion presented by reading of minutes. 2nd_____
S/H vote: Y____N____ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

- **a.** New By-Laws are in Effect as of 01 September.
- **b.** Check email for the Committee and Coordinator Positions
- **c.** Elections are coming up. Nominations will be tonight.
- **d.** IGA is at the County
- **e.** Budget has been turned in to the county.
- **f.** Meeting with Chapman – Nancy, Steve, and Dave Draeger
- **g.** Julie is now the FOIA / OMA officer

2. Administrative Committee

- **a.** 9/10 Advisory meeting – Discuss Services and any issues from last Commission meeting
- **b.** 9/17 Advisory meeting – Finance
- **c.** 9/24 Advisory meeting – NO MEETING - Training
- **d.** 10/1 Advisory meeting – Policies
- **e.** 10/8 Advisory meeting – Month-end wrap-up and Agenda Preparation
- **f.** Update on New Van

3. **Services Committee** – No Report
4. **Personnel Committee** – No Report
5. **Appeals Committee** – No Report

Motion presented by reports as given. 2nd_____
S/H vote: _____ Result of Vote: _____

6. **Finance Committee**
   a. Financial Reports as of the end of August 2020 – see meeting packet.
   b. Bank Statements

Motion presented by finance report as given. 2nd_____
R/C vote: Y_____ N_____ AB_____ Result of Vote: _____

B. VAC-Operations – See Meeting Packet
1. Superintendent
2. Client Assistance
3. Veterans Service Officers – Office will be closed 21 SEP through 25 SEP for Mandatory training
4. Outreach – Draft of Power Point Briefing
5. Transportation – DAV Van

Motion presented by reports presented. 2nd_____
S/H vote: _____ Result of Vote: _____

III. **CORRESPONDENCE –** VVA sent back their new Member Form -- Jim Nelson is the Delegate and Jerry Egilske is the Alternate.

IV. UNFINISHED BUSINESS

A. Job Descriptions for upcoming Election
Suspend meeting for elections
B. Nominations of New Officers for upcoming Election
C. Elections – John Kline
Re-Open Meeting

V. NEW BUSINESS

VI. GOOD OF THE ORDER

A. 2-Go Feed-a-Vet meal program

VII. CLOSING

A. Next Meeting is on **14 OCTOBER 2020 @ 1730 hours**

Motion to Adjourn. _____ 2nd _____

Voice Vote: ___ Ayes ___ Nays

B. Meeting Adjourned at: _____