VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

Date: 09 FEBRUARY 2022 @ 1730 hours

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers_____ Delegates_____ Alternates_____ Cert. Org._____ Quorum_____

D. Recognition of Guests and or Visitors Guests_____ Visitors_____

E. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

Motion presented by reading agenda. 2nd_____
R/C vote: Y_____N_____ AB_____ Result of Vote: _____

F. PUBLIC COMMENTS – OPEN

1. Gold Star Mission – Candice White, CAPT in NG, Run Coordinator.
2. Limited to 3 minutes
3. Sign up by calling office 815-516-2850 before Noon on Tuesday, **08 FEB 2022.**

G. Reading and Disposition of January's minutes.
Motion presented by reading of minutes. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

a. Please remind your unit commanders/presidents to fill out the required 2022 VMO certification form. They are due by 28 FEBRUARY 2022. Thanks!

b. We are still revising By-Laws regarding blended Zoom and in-person meetings.

c. We will have the first read of amended By-laws ready for March meeting and have the second read and vote in April.

d. Working on the Services Handbook.

e. The Open Meetings Act training site is still down. A link will be sent out once it is back online.

2. **Administrative Coordinator**
   - **a.** 02/10 Advisory meeting – Discuss any issues from last Commission meeting.
   - **b.** 02/17 Advisory meeting – Services Handbook AT VFW.
   - **c.** 02/24 Advisory meeting – Finance and Services Handbook.
   - **d.** 03/03 Advisory meeting – End of Month wrap-up and Agenda Prep.
   - **e.** 03/09 Commission Meeting at 1730 hours (Zoom and In-person)
   - **f.** Everyone is invited to attend all meetings.

3. **Services Coordinator**
   - **a.** Still working on Services Handbook.
   - **b.** No Special Meeting on 20 JAN 2022.
   - **c.** Need to set up a new special meeting.
   - **d.** Working on parameters for Emergency assistance
   - **e.** Personnel Issues – None at this time.

4. **Appeals Committee** – No Appeals – No Report

   Motion presented by VAC-A reports as given. 2nd_____
   R/C vote: Y____N____AB____ Result of Vote: _____

5. **Finance Coordinator**
   - **a.** No Financial Reports available for current fiscal year.
   - **b.** Financial Report issues are being resolved by our accountant and Todd.

   Motion to suspend financial reports until Debbie and Todd meet and get them resolved. _____ 2nd_____
   R/C vote: Y_____ N_____ AB_____ Result of Vote: _____

B. VAC-Operations – See Meeting Packet for reports.

1. Superintendent
   - **a.** Check from County
   - **b.** Wrote check to the County
   - **c.** New Hire
2. Client Assistance
   - **a.** Resolving problems found.
   - **b.** Some veterans no longer qualify.
3. Veterans Service Officers
   - **a.** Phones for VSO's

4. Outreach
   a. Went to S. Beloit American Leg to give a presentation about the importance of the VAC of WC
5. Transportation
   a. Parking Problems finally resolved with the city.
   b. Vans were moved. Still need a Key Lock Box.
   c. Phones for each Vehicle.
   d. Looking for Volunteer Drivers!!!

Motion presented by VAC-O reports as given. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

III. CORRESPONDENCE – 3 more VMO forms

IV. UNFINISHED BUSINESS – NONE

V. NEW BUSINESS – NONE

VI. GOOD OF THE ORDER

A. Enclosed Minutes from Advisory Committee Meetings for previous month.
B. Bring in Flyers or email to jweis@wincoil.us for your upcoming events!!!

VII. CLOSING

A. Closing Ceremonies
B. Next Meeting is on **09 MARCH 2022 @ 1730 hours**

Motion to Adjourn. _____ 2nd_____
Voice Vote: ___ Ayes ___ Nays

C. Meeting Adjourned at: _____