VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

Date: 09 MARCH 2022 @ 1730 hours

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers_____ Delegates_____ Alternates_____ Cert. Org._____ Quorum_____

D. Recognition of Guests and or Visitors Guests_____ Visitors_____

E. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

Motion presented by reading agenda. 2nd_____
R/C vote: Y_____N_____ AB_____ Result of Vote: _____

F. PUBLIC COMMENTS – OPEN

1. No One Signed up.

2. Sign up by calling office 815-516-2850 before Noon on Tuesday, **08 FEB 2022.**

G. Reading and Disposition of February's minutes.
Motion presented by reading of minutes. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

a. We have forms from 15 units. We are a Valid VAC for 2022. Thanks!

b. We are still accepting the required 2022 VMO certification form.

c. The Open Meetings Act training is Required for all commissioners.

B. Administrative Coordinator - Everyone is invited to attend all meetings.

a. 03/10 Advisory meeting – Discuss any issues from last Commission meeting.

b. 03/17 – NO MEETING.

c. 03/24 Advisory meeting – Work on By-Laws revisions for Blended Meetings.
a. Will be in person and on ZOOM
b. 130pm at Ross-Pearson VFW post 5149 – 922 7th ST

d. 03/01 Advisory meeting – Finance, 2023 Budget, Services handbook.
e. 04/07 Advisory Meeting – End of Month wrap-up and Agenda Prep.
f. 04/13 Commission Meeting at 1730 hours (Zoom and In-person).

2. Services Coordinator
a. Still working on Services Handbook.
b. Researched several other County VAC Policies.
c. Discussed parameters for Emergency assistance.
d. Transportation Section being finalized.
e. Need to set up another special meeting to work on Handbook.
f. Personnel Issues – None at this time.

3. Appeals Committee – No Appeals – No Report

Motion presented by VAC-A reports as given. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

4. Finance Coordinator
a. Financial Reports for February 2022.
b. See Meeting Packet.

Motion presented by FEB financial reports as given. 2nd _____
R/C vote: Y_____ N_____ AB_____ Result of Vote: _____

C. VAC-Operations
1. Superintendent – See Meeting Packet for reports.
2. Client Assistance
3. Veterans Service Officers
4. Outreach
5. Transportation
a. Ordered 2 new Lock boxes for the van driver keys.
b. Looking for Volunteer Drivers!!!

Motion presented by VAC-O reports as given. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

III. CORRESPONDENCE
A. 4 more VMO forms
B. Thank you card from the Vet Drop-In Center

IV. UNFINISHED BUSINESS

A. By-Laws to be updated for blended meetings

B. Open Meetings Act Training Portal is OPEN – https://foiapac.ilag.gov/

V. NEW BUSINESS – NONE

VI. GOOD OF THE ORDER

A. Enclosed Minutes from Advisory Committee Meetings for previous month.

B. Bring in Flyers or email to jweis@wincoil.us for your upcoming events!!!

VII. CLOSING

A. Closing Ceremonies

B. Next Meeting is on **13 APRIL 2022 @ 1730 hours**

Motion to Adjourn. _____ 2nd _____
Voice Vote: ___ Ayes ___ Nays

C. Meeting Adjourned at: _____