VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

Date: 13 APRIL 2022 @ 1730 hours

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers_____ Delegates_____ Alternates_____ Cert. Org._____ Quorum_____

D. Recognition of Guests and or Visitors Guests_____ Visitors_____

E. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

Motion presented by reading agenda. 2nd_____
R/C vote: Y_____N_____ AB_____ Result of Vote: _____

F. PUBLIC COMMENTS – OPEN

1. No One Signed up.

2. Sign up by calling office 815-516-2850 before Noon on Tuesday, **12 APRIL 2022.**

G. Reading and Disposition of March's minutes.
Motion presented by reading of minutes. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

a. Still accepting the required 2022 VMO certification form.

b. The Open Meetings Act training is Required for all commissioners.

c. Memorial Day Events

B. Administrative Coordinator – Everyone is invited to attend all meetings.

a. 04/14 Advisory meeting – Discuss any issues from last Commission meeting. Finance and 2022 Budget.

b. 04/21 Advisory meeting – Services Handbook and By-Laws.

c. 04/28 Advisory meeting – Services Handbook and By-Laws.

d. 05/05 Advisory meeting – End of Month wrap-up and Agenda Prep.

e. 05/11 Commission Meeting at 1730 hours (Zoom and In-person).

2. **Services Coordinator**
   a. Still working on Services Handbook.
   b. Transportation Section being finalized to include Local Transportation services.
   c. Need to set up another special meeting to work on Handbook.
   d. Personnel Issues – None at this time.

3. **Appeals Committee** – No Appeals – No Report

Motion presented by VAC-A reports as given. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

4. **Finance Coordinator**
   a. Financial Reports for MARCH 2022.
   b. See Meeting Packet.

Motion presented by MAR financial reports as given. 2nd _____
R/C vote: Y_____ N_____ AB_____ Result of Vote: _____

C. VAC-Operations

1. Superintendent – See Meeting Packet for reports.
2. Client Assistance
3. Veterans Service Officers
4. Outreach
5. Transportation
   a. Boxes to be installed by city of Rockford.
   b. Looking for Volunteer Drivers!!!

Motion presented by VAC-O reports as given. 2nd_____
R/C vote: Y____N____AB____ Result of Vote: _____

III. CORRESPONDENCE - NONE

IV. UNFINISHED BUSINESS

A. By-Laws to be updated for Blended Meetings and Superintendent section regarding the Hiring/Termination process.
B. Open Meetings Act Training Portal is OPEN – https://foiapac.ilag.gov/
C. Work Cell phone numbers for Steve 779-256-8135 and Julie 779-256-8301.

V. NEW BUSINESS – NONE

VI. GOOD OF THE ORDER

A. Enclosed Minutes from Advisory Committee Meetings for previous month.

B. If you are over 50 years old and it has been greater than 4 months since your 1st booster and you wish to receive a 2nd booster. You can receive the 2nd dose! Please call ***608-308-3518*** to make an appointment.

C. 11 April - Flag retirement ceremony for Miracle Mile flags.

D. 05 May - ROTC award ceremony at Veterans Memorial Hall.

E. 21 May - Gold Star Mission Run for the Fallen is looking for Volunteers.

F. 30 May - Parade 9am, Memorial Hall Ceremony following Parade approximately 10:15am and Sinking of the Ship following the Ceremony at approximately 10:45am.

G. Bring in Flyers or email to jweis@wincoil.us for your upcoming events!!!

VII. CLOSING

A. Closing Ceremonies

B. Next Meeting is on **11 MAY 2022 @ 1730 hours**

Motion to Adjourn. _____ 2nd _____
Voice Vote: ___ Ayes ___ Nays

C. Meeting Adjourned at: _____