VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

11 MAY 2022

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers____ Delegates____ Alternates____ Cert. Org._____ Quorum___

D. Recognition of Guests and or Visitors Guests__ Visitors__

E. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

Motion presented by the reading of the agenda. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

F. PUBLIC COMMENTS – NONE

G. Reading and Disposition of 2022 March's minutes.

Motion presented by reading of March's minutes. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

H. Reading and Disposition of 2022 April's minutes.

Motion presented by reading of the minutes. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

a. Need a few more in-person meetings to complete By-Laws and Services Manual. All commissioners are invited.

b. IL congress voted for changes in the code and is ready for the Governor's signature.

2. **Administrative Coordinator**
   - **a.** 05/12 Advisory meeting – Discuss issues from last Commission meeting.
   - **b.** 05/19 Advisory meeting – Finance and work on the Services Handbook.
   - **c.** 05/26 Advisory meeting – Finance and work on the Services Handbook.
   - **d.** 06/02 Advisory meeting – Finance and work on the Services Handbook.
   - **e.** 06/08 Commission meeting.
   - **f.** Everyone is invited to join advisory meetings.

3. **Services Coordinator**
   - **a.** Working on completing Services Manual.
   - **b.** Need to set up in person meetings.
   - **c.** No Personnel Issues – No report.

4. **Appeals Committee** – No Appeals – No Report

Motion presented by March's VAC-A reports as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

Motion presented by April's VAC-A reports as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

5. **Finance Coordinator**
   - **a.** Todd to go over March and April's Financial Reports and give a Budget update.
   - **b.** See meeting packet for reports.

Motion presented by March's financial report as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

Motion presented by April's financial report as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

B. VAC-Operations – See Meeting Packet for reports.
1. Superintendent
2. Client Assistance
3. Veterans Service Officers

4. Outreach
5. Transportation

Motion presented by March's VAC-O reports as given. 2nd _____
R/C vote: Y__N__ AB__ Result of Vote: _____

Motion presented by April's VAC-O reports as given. 2nd _____
R/C vote: Y__N__ AB__ Result of Vote: _____

III. CORRESPONDENCE – NONE

IV. UNFINISHED BUSINESS

A. Open Meetings Act for commissioners
B. By-laws for regarding blended meetings
C. Superintendent hiring/termination process
D. Office Cell Phone numbers
1. Superintendent – Steve: 779-256-8135
2. VSO1 – Julie: 779-256-8301

V. NEW BUSINESS – NONE

VI. GOOD OF THE ORDER

A. Enclosed Minutes from Advisory Committee Meetings for previous month.
B. Upcoming Memorial Weekend events
C. Rockford Women's Club CNA Education Assistance with Job Placement
D. 22nd of every month – remembering those who have committed suicide
E. Send or bring in Flyers for your up-coming events.

VII. CLOSING

A. Closing Ceremonies
B. Next Meeting is on **08 JUNE 2022 @ 1730 hours**
Motion to Adjourn. _____ 2nd _____
Voice Vote: __ Ayes __ Nays
C. Meeting Adjourned at: _____