VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

13 JULY 2022

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers____ Delegates____ Alternates____ Cert. Org._____ Quorum___

D. Recognition of Guests and or Visitors Guests__ Visitors__

E. Allow Zoom Attendees to join and participate in the Meeting.

Motion to allow Zoom Attendees to join and participate in the Meeting by: _____ 2nd _____.
R/C vote: Y__N__ AB__ Result of Vote: _____

F. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

Motion presented by the reading of the agenda. 2nd _____
R/C vote: Y__N__ AB__ Result of Vote: _____

G. PUBLIC COMMENTS – NONE

H. Reading and Disposition of 2022 June's minutes.

Motion presented by the reading of June's minutes. 2nd _____
R/C vote: Y__N__ AB__ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. **President**
   - **a.** Out of town.
   - **b.** No Report

2. **Administrative Coordinator**
   - **a.** Tonight, we will be doing the First Read on the By-Laws in New Business.

b. 07/14 Advisory meeting – Discuss issues from last Commission meeting.
c. 07/19 Special Meeting – Start working on the New Personnel Handbook.
d. 07/21 Advisory meeting – Finance and work on the Services/Personnel Handbooks.
e. 07/28 Advisory meeting – Work on the Services/Personnel Handbooks.
f. 08/4 Advisory meeting – End of Month Wrap-up and Agenda Prep.
g. 08/10 Commission meeting – Nominations for Elections in September.
h. Everyone is invited to join advisory meetings.

3. **Services Coordinator**
   a. New Service Handbook is ready for review.
   b. Personnel Issues – We are starting the process of creating a new Personnel Handbook for the VAC-O.

4. **Appeals Committee** – No Appeals – No Report

Motion presented by May's VAC-A reports as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

5. **Finance Coordinator**
   a. Todd to go over May and June's Financial Reports.
   b. Give a 2023 Budget update.
   c. See meeting packet for reports.

Motion presented by May's financial report as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____
Motion presented by June's financial report as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

B. VAC-Operations – See Meeting Packet for reports.
1. Superintendent Letter
2. Budget Information
3. Client Assistance
4. Veterans Service Officers
5. Outreach
6. Transportation
7. Looking for Volunteer Drivers
8. Email address changes reminder: VAC@vac.wincoil.gov, SThomas@vac.wincoil.gov, JWeis@vac.wincoil.gov

9. NO LONGER VAC@wincoil.us
10. If your email has changed, please let Julie know via email message with NEW EMAIL Address as the Subject.

Motion presented by May's VAC-O reports as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

III. CORRESPONDENCE – NONE

IV. UNFINISHED BUSINESS

A. Open Meetings Act for commissioners
  1. https://foiapac.ilag.gov/
  2. For the OMA Training Portal

B. Office Cell Phone numbers
  1. Superintendent – Steve: 779-256-8135
  2. VSO1 – Julie: 779-256-8301

V. NEW BUSINESS

A. First Reading of By-Law changes.
B. Nominations for Elections will start at the next meeting in August and
C. Final nominations and elections in September.

VI. GOOD OF THE ORDER

A. Enclosed Minutes from Advisory Committee Meetings for previous month.
B. New Cancers added for Burn Pits.
C. Rockford Women's Club CNA Education Assistance with Job Placement.
D. 22nd of every month – remembering those who have committed suicide.
E. Remember Red Friday for our Deployed Service members.
F. Increase in Travel Pay Mileage.
G. VA going to an electronic system for requesting travel pay.
H. 31 JULY – Fund Raiser for Vet Smile Program – Am. Leg. in Belvidere.
I. Send or bring in Flyers for your up-coming events.

VII. CLOSING

A. Closing Ceremonies
B. Next Meeting is on **10 AUGUST 2022 @ 1730 hours**
Motion to Adjourn._____ 2nd_____
Voice Vote: __ Ayes __ Nays
C. Meeting Adjourned at: _____