VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

10 AUGUST 2022

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person.**
Officers____ Delegates____ Alternates____ Cert. Org._____ Quorum_____

D. Allow Zoom Attendees to join and participate in the Meeting.

Motion to allow Zoom Attendees to join and participate in the Meeting by: _____ 2nd _____.
R/C vote: Y__N__ AB__ Result of Vote: _____

E. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.
Officers____ Delegates____ Alternates____

F. Recognition of Guests and or Visitors: Guests__ Visitors__

G. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.

Motion presented by the reading of the agenda. 2nd _____
R/C vote: Y__N__ AB__ Result of Vote: _____

H. PUBLIC COMMENTS – NONE

I. Reading and Disposition of 2022 July's minutes.

Motion presented by the reading of July's minutes. 2nd _____
R/C vote: Y__N__ AB__ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. President

a. By-Law Changes – To be voted on in Unfinished Business.

b. Elections coming up – We will start nominations tonight.

2. **Administrative Coordinator**
   a. 08/11 Advisory meeting – Discuss issues from last Commission meeting.
   b. 08/18 Advisory Meeting – Personnel Handbook.
   c. 08/25 Advisory meeting – Finance and work on Personnel Handbook.
   d. 09/1 Advisory meeting – Personnel Handbook
   e. 09/08 Advisory meeting – Month End Wrap up and Agenda Prep.
   f. 09/14 Commission meeting – Nominations and Elections Night.
   g. Everyone is invited to join all of these meetings.

3. **Services Coordinator**
   a. New Service Handbook is ready to be accepted and approved for use.
   b. Personnel Issues – We have started working on the Personnel Handbook for the VAC-O.

4. **Appeals Committee** – No Appeals – No Report

   Motion presented by VAC-A reports as given. 2nd_____
   R/C vote: Y__N__ AB__ Result of Vote: _____

5. **Finance Coordinator**
   a. Presentation of Year-To-Date Financial Reports.
   b. Give a 2023 Budget update.
   c. See meeting packet for reports.

   Motion presented by Year-to-Date financial report as given. 2nd_____
   R/C vote: Y__N__ AB__ Result of Vote: _____

B. **VAC-Operations** – See Meeting Packet for reports.
   1. Superintendent Letter
   2. Budget Information
   3. Seeking larger office space
   4. Client Assistance
   5. Veterans Service Officers
   6. Outreach
   7. Transportation
   8. Looking for Volunteer Drivers
   9. Email address changes reminder: VAC@vac.wincoil.gov, SThomas@vac.wincoil.gov, JWeis@vac.wincoil.gov

10. NO LONGER VAC@wincoil.us
11. If your email has changed, please let Julie know via email message with NEW EMAIL Address as the Subject.

Motion presented by May's VAC-O reports as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

III. CORRESPONDENCE – NONE

IV. UNFINISHED BUSINESS

A. Open Meetings Act for commissioners
1. https://foiapac.ilag.gov/
2. For the OMA Training Portal
B. Services Handbook Completed – Financial Assistance forms will be added to the Appendix

Motion to accept new Services Handbook without appendixes.
_____ 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

C. Second Reading of By-Law changes with Vote.

Motion to accept by-laws changes. _____ 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

V. NEW BUSINESS

A. Nominations for Elections next month.
B. ***Suspend Meeting _____***
C. Nominations
1. President: _____
2. Administrative Coordinator: _____
3. Finance Coordinator: _____
4. Services Coordinator: _____
D. Final nominations and elections in September.
E. ***Re-Open Meeting _____***

VI. GOOD OF THE ORDER

A. Enclosed Minutes from Advisory Committee Meetings for previous month.
B. PACT Act (see link below)

C. Congress.gov Link: https://www.congress.gov/bill/117th-congress/house-bill/3967/text
D. Rockford Women's Club CNA Education Assistance with Job Placement.
E. 22nd of every month – remembering those who have committed suicide.
F. Remember Red Friday for our Deployed Service members.
G. Increase in Travel Pay Mileage.
H. VA going to an electronic system for requesting travel pay.
I. Problems with Community care

J. Looking for Volunteer Drivers and Coordinators.
K. Send or bring in Flyers for your up-coming events.

VII. CLOSING

A. Closing Ceremonies
B. Next Meeting is on **14 SEPTEMBER 2022 @ 1730 hours**
***Motion to Adjourn.** _____ **2nd**_____
Voice Vote:** __ **Ayes** __ **Nays
C. Meeting Adjourned at: _____