Veterans Assistance Commission
Of Winnebago County

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

AGENDA

09 August 2023

I. OPENING

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person.**

Officers____ Delegates____ Alternates____ Cert. Org._____

D. Allow Zoom Attendees to join and participate in the Meeting.

Motion to allow Zoom Attendees to join and participate in the Meeting by:_____ 2nd_____.
R/C Vote: Y__N__ AB__ Result of Vote:_____

Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.
Officers____ Delegates____ Alternates____ Cert. Org._____

E. Recognition of Guests and or Visitors: Julie Weis, VAC-A Secretary; Eric Willard, Interim Superintendent

F. Accept the AGENDA: Are there any additions or changes to be made?

NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. Votes are taken by Roll Call (R/C) or Voice Votes.

Motion presented by the reading of the agenda. 2nd_____
Voice Vote: Y__N__ AB__ Result of Vote: _____

G. PUBLIC COMMENTS – There is a 3-minute time limit. Call 815-516-2850 to get on the list. ***Comments only NO questions*.**

H. Reading and Disposition of 2023 **July's** minutes.

Motion presented by the reading of July's minutes. 2nd_____
Voice Vote: Y__N__ AB__ Result of Vote: _____

II. REPORTS

A. VAC-Administration Reports

1. **President -** Welcome Commissioners.

2. **Administrative Coordinator**
   - **a.** 08/10 Advisory Workshop – Discuss issues from last Commission meeting.
   - **b.** 08/17 Advisory Workshop – Personnel Manual / Services Handbook.
   - **c.** 08/24 Advisory Workshop – Personnel Manual / Services Handbook.

d. 08/31 Advisory Workshop – Personnel Manual / Services Handbook.
e. 09/07 Advisory Workshop – Month End Wrap up and agenda prep.
f. 09/13 Commission Meeting at 1730 hours
g. Everyone is invited to join all of these workshops and meetings.
h. No Appeals this month.

3. **Services Coordinator**
   a. Need to revisit Emergency Assistance protocols for Services Handbook.
   b. Need to discuss increasing percentages for Income Qualification.
   c. Discussion and possible motions:
      1) Increase from 200% to 300% of poverty level for emergency assistance.
      2) Increase dollar amount from $1000.00 to $1500.00 for emergency assistance.
      3) Increase the percentage from 150% to 175% for financial assistance.

Motion to Increase from 200% to 300% of poverty level for emergency assistance by_____ 2nd_____
R/C Vote: Y__N__ AB__ Result of Vote: _____

Motion to Increase dollar amount from $1,000.00 to $1,500.00 for emergency assistance by_____ 2nd_____
R/C Vote: Y__N__ AB__ Result of Vote: _____

Motion to Increase the percentage from 150% to 175% of poverty level for Financial Assistance by_____ 2nd_____
R/C Vote: Y__N__ AB__ Result of Vote: _____

d. No Personnel issues.

Motion presented by VAC-A reports as given so far. 2nd_____
Voice Vote: Y__N__ AB__ Result of Vote: _____

4. **Finance Coordinator**
   a. Presentation of Year-To-Date Financial Reports.
   b. See meeting packet for reports.

Motion presented by Year-to-Date financial report as given. 2nd_____
R/C vote: Y__N__ AB__ Result of Vote: _____

B. Superintendent Operations Report

1. Updates.
2. General Assistance.
3. Emergency Assistance.
4. Outreach.
5. Veterans Service Officers.
6. Transportation.
7. If your phone number or email has changed, please let Julie know via email message with NEW EMAIL Address /NEW PHONE Number as the Subject.

Motion presented by Superintendent reports as given. 2nd_____
Voice Vote: Y__N__ AB__ Result of Vote: _____

III. CORRESPONDENCE – NONE

IV. UNFINISHED BUSINESS – NONE

V. NEW BUSINESS

A. Increase work week from 30 hours to 40 hours at their current hourly rate as of the first pay period after this meeting.

Motion to Increase work week from 30 hours to 40 hours by_____
2nd_____

R/C Vote: Y__N__ AB__ Result of Vote: _____

B. Discuss increase in salaries per the MVAA requirements.

C. Authorize the Interim Superintendent to hire employees as needed.

Motion to authorize the Interim Superintendent to hire employees by_____ 2nd_____
R/C Vote: Y__N__ AB__ Result of Vote: _____

VI. VETERAN COMMUNITY EVENTS

A. Enclosed Minutes from Advisory Committee Meetings for previous months.
B. 22nd of every month – remembering those who have committed suicide.
C. Remember Red Friday for our Deployed Service members.
D. Looking for Volunteer Drivers and Coordinators.

E. Send or bring in Flyers for your up-coming events – soon they will be going up on our website.

F. See attached information about upcoming community events.

VII. CLOSING

A. Closing Ceremonies

B. Next Meeting is on **09 AUGUST 2023 at 1730 hours aka 5:30 pm**

C. Plan for a ***Special Meeting on 16 AUGUST at 1730 hours*** to select a Superintendent.

***Motion to Adjourn.** _____ **2nd** _____*

Voice Vote: __ Ayes __ Nays

D. Meeting Adjourned at: _____