# VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

**555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@vac.wincoil.us**

## AGENDA

**Date: 12 June 2024 @ 1730 hours**

**I. OPENING**

**A.** Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

**B.** Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

**C.** Roll Call of Commission Officers, Certified Organizations Delegates & Alternates that are **Present In-Person.**

Officers____ Delegates____ Alternates____ Cert. Org._____

**D.** Allow Zoom Attendees to join and participate in the Meeting.

***Motion to allow Zoom Attendees to join and participate in the Meeting by:_____ 2nd_____.***
***R/C Vote: Y__N__ AB__ Result of Vote:_____***

Roll Call of Commission Officers, Certified Organizations Delegates & Alternates on **Zoom**.
Officers____ Delegates____ Alternates____ Cert. Org._____

**E.** Recognition of Guests and Visitors: Jesus Pereira, Superintendent, Debi Hoover – VAC-A Sec.

**F.** Accept the AGENDA: Are there any additions or changes to be made?
**NOTE:** Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. Votes are taken by Roll Call (R/C) or Voice Votes.

***Motion is presented by reading of the agenda. 2nd_____***
***Voice Vote: Y__N__ AB__ Result of Vote: _____***

**G. PUBLIC COMMENTS – There is a 3-minute time limit. *Comments only NO questions*.**

**H.** Reading and Disposition of **multiple month's** minutes.

***Motion is presented by the reading of* last month's *minutes. 2nd_____***
***Voice Vote: Y__N__ AB__ Result of Vote: _____***

**II. REPORTS**

**A.** VAC-Administration Reports

1. **President**
   - **a.** Welcome commissioners and guests
   - **b.** Establishing By-Law Committee/Appointment Chairman
2. **Administrative Coordinator**
   - **a.** 6-13-2024 Discuss Issues Presented at Commission Meeting 922 7th Street
   - **b.** 6-27-2024 1300 hours– Agenda prep for 7-10-2024 Commission Meeting 922 7th Street
   - **c.** 6-27-2024 1430 hours – By-Laws Committee Meeting 922 7th Street
3. **Appeals Committee – no report**

4. **Services Coordinator – no report**
5. **Personnel Coordinator – Service Manual Vote**
   ***Motion is to approve and adopt Personnel Manual as presented. 2nd _____***
   ***Voice Vote: Y__N__ AB__ Result of Vote: _____***

6. **Finance Coordinator**
   **a.** FY Report
   **b.** Budget Update
   **c.** Financial Policy Needed
   **d.** Finance Committee Members Needed

**B. Superintendent Operations Report**

1. Office Updates: Restructuring/Properties
2. Interactions
3. General Assistance
4. Emergency Assistance
5. Veteran Service Officers Forms Completed
6. Outreach
7. Transportation
8. If your phone number or email has changed, please let VAC-A Secretary know via email message with NEW EMAIL Address /NEW PHONE Number as the Subject.
9. Rental Location Overview
10. Building Purchase Overview/Resolution 2024-001**

***Motion to accept Superintendent reports as given. 2nd _____***
***Voice Vote: Y__N__ AB__ Result of Vote: _____***

**III. CORRESPONDENCE**

**IV. UNFINISHED BUSINESS**

**A.** VAC Website

**V. NEW BUSINESS**

**A.** Financial Literacy Program
**B.** Banking Institution Search – Veteran Friendly/Financially Challenged
**C.** VetraSpec Upgrades**

**VI. VETERAN COMMUNITY EVENTS**

**A.** Fourth of July Parade

**VII. CLOSING**

**A.** Closing Ceremonies
**B.** Next Meeting is on **10 July at 1730 hours aka 5:30 pm**

***Motion to Adjourn. _____ 2nd _____***
***Voice Vote: __ Ayes __ Nays***
Meeting Adjourned at: _____

****** Will require future Finance Committee Meeting