VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

MINUTES FOR VAC MONTHLY MEETING

Date: December 11, 2019 @ 1730 hours

I. OPENING – 1730 hours

A. Salute the Flag, Pledge, Moment of Silence for POW/MIA

B. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers_5__ Delegates_8__ Alternates_7__ Cert. Org._11__ Quorum_yes_

C. Recognition of Guests and or Visitors: Guests__1_ Visitors_____
Phyllis Orrison

D. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions may be made. NO MOTIONS or VOTES TAKEN until next meeting. First Vote by Roll Call (R/C). Subsequent votes will be by Show of Hands (S/H) with R/C votes as needed.
Motion presented by reading agenda. 2nd_Rich Martin__
R/C vote: Y_11_N_0_ AB_0_ Result of Vote: _Passed__

E. Reading and Disposition of Nov 2019 minutes.
Motion presented by reading of minutes. 2nd__John Hood__
R/C vote: Y_11_N_0_ AB_0_ Result of Vote: __Passed__

II. REPORTS

A. VAC-Administration Reports

1. President

a. Letter to Veterans Organizations for Delegates and Alternates was handed out and discussed.

b. It is important for these letters to be filled out and signed because if we do not have enough Veteran Member Organizations represented the VAC would be dissolved.

c. Sending a copy of revalidation letter is adequate. We do NOT need the list of members.

d. The only need for VAC – O to have Names, Addresses, phone numbers of commissioners so we can get out information out to posts quickly.

2. Administrative Committee

a. Madison transportation meeting.

i. Introduced Steve as VAC Superintendent that is now over the VTSWC Van

ii. The VA engineering department gave us approval to put window wraps on the Madison Van.

iii. Our VAC van is able to take Patients to Madison if the VTS van doesn't have a driver. Our current VTS Drivers can drive our VAC van for local runs.

iv. We have 2 potential new drivers for VTS Van.
v. Told them we have sent in money for the grant for a DAV van.

b. 12/12 meeting – Discuss Services and any issues from 12/11 Commission meeting
c. 12/19 meeting – Discuss Policies restructure.
d. 12/26 NO meeting – Boxing Day
e. 01/02 meeting – Month-end and Agenda Preparation for the January 8th Commission Meeting
f. Please attend meetings if you can at the American Legion Post on S. Alpine

3. Service Committee – No Report
4. Personnel Committee – No Report
5. Appeals Committee – No Report
Motion presented by reports given. 2nd Richard Martin
S/H vote: 11 Result of Vote: Passed

6. Finance Committee
a. See Handouts – Balance Sheet
b. Comparison of actual vs. budget for the month and for the year

Motion presented by finance report given. 2nd Willie Evans
R/C vote: Y 11 N 0 AB 0 Result of Vote: Passed

B. VAC-Operations
1. Superintendent
a. Received a public thank you for services well done.
b. New VSO needed. Potential for a part-time VSO from Ogle County.
c. See Handouts.
2. Client Assistance
3. Veterans Service Officers
4. Outreach
a. We have a VSO at Clinic Monday and Wednesdays
5. EIN
a. Changing from incorrect 501 C 3 number to operating as a government agency number.
b. It is going to cost money to get things changed over to new number.
6. Transportation
Motion presented by operations reports given. 2nd Roger Beving
S/H vote: 11 Result of Vote: Passed

III. CORRESPONDENCE – None

IV. OLD BUSINESS

A. VAC Financial Policy discussion and Vote

Motion to adopt Financial Policy as read. 2nd John Kline

R/C vote: Y 11 N 0 AB 0 Result of Vote: Passed

B. Amended VAC Budget 2019-2020 fiscal year with vote to adopt

Motion to adopt VAC Budget as read. 2nd Jean Henning

R/C vote: Y 11 N 0 AB 0 Result of Vote: Passed

V. NEW BUSINESS

VI. GOOD OF THE ORDER

A. Used DAV Van Donated to Drop-in Center. They are going to have it wrapped too.

B. Donation Barrels for Hats, gloves, scarfs and candy at American Legion and Town Hall Lounge. Also got Cash donations.

C. Dec 22 Christmas Dinner – 140 gift bags made up. About $600.00 cost.

D. Need Volunteer Drivers for Madison Van – We can do rewards for drivers such as hats and jackets.

E. DAV van application sent in – We will do a Van Roll-Out – jackets/shirts for drivers

VII. CLOSING

A. Next Meeting January 8, 2020 @ 1730 hours

Motion to Adjourn: Dick Martin 2nd Lavern Moss

Voice Vote: Ayes 11 Nays 0 AB 0 Result: Passed

B. Stand and Salute Flag

C. Meeting Adjourned at: 1845

J. Weis / Secretary for the VAC-A **Meeting Recorded and Filed**