VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

Commission Meeting Minutes

Date: 08 JULY 2020 @ 1730 hours

I. OPENING – 1737 hours

A. Meeting held via Zoom Meetings (internet-based meeting platform).

B. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers: _3_ Delegates: _5_ Alternates: _5_ Cert. Org: _8_ Quorum: _YES_

Jackie Hull Resigned as the VAC Elected Secretary last Thursday.

C. Recognition of Guests and or Visitors: Guests: _2_ Visitors_0_
Steve Thomas – Superintendent and Julie Weis – Appointed Secretary

D. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until a following meeting. First Vote taken by Roll Call (R/C). Subsequent votes will be by Show of Hands (S/H) with R/C votes as needed.
Motion presented by reading agenda. 2nd Todd Burton
R/C vote: Y_8_ N_0_ Result of Vote: Unanimous

E. Reading and Disposition of March's minutes.
Motion presented by reading of minutes. 2nd Nancy Clark
S/H vote: Y__8__N__0__ Result of Vote: Unanimous

There were no meetings in April and May.

Celestine Anderson Joined the meeting at 1754 hours and will now be voting for the Blackhawk DAV Chapter #29 instead of Todd Burton.

F. Reading and Disposition of June's minutes.
Motion presented by reading of minutes. 2nd Celestine Anderson
S/H vote: Y _8_ N _0_ Result of Vote: Unanimous

II. REPORTS

A. VAC-Administration Reports

1. President

a. VAC, Inc. is now dissolved. The Articles of Dissolution were mailed 25 June 2020 along with a check for $5.00.

b. New IGA is with the lawyer, Michael Phillips, he is reviewing the statute and researching precedence. He will be negotiating with the county's lawyer on our behalf.

c. We are having a second reading and a vote on New By-Laws tonight.

d. The VAC 2021 Budget is ready to be voted on tonight.
e. Elections are coming up in September. Nominations will begin at the August meeting.

2. **Advisory Committee**
   a. 7/9 Advisory meeting – Mike Phillips attending to Finalize IGA. Discuss Services and any issues from last Commission meeting
   b. 7/16 Advisory meeting – Finance / Assistance
   c. 7/23 Advisory meeting – Policies
   d. 7/30 Advisory meeting – Month-end wrap-up
   e. 8/6 Advisory meeting – Agenda Preparation
   f. Nancy Clark invited all the commissioners to join in at the meetings.

3. **Services Committee** – No Report
4. **Personnel Committee** – No Report
5. **Appeals Committee** – No Report

**** Todd Burton is now voting for Celestine Anderson since she was having some internet issues. She was able to hear the meeting but was having difficulties interacting with the group.***
****Motion presented by reports. 2nd Nancy Clark***
****S/H vote: 8 Result of Vote: Unanimous***

6. **Finance Committee**
   a. Todd Burton went over the Financial Reports as of the end of June 2020.
   b. Our money for Assistance will be going over budget.
   c. Instead of asking for a budget amendment, Steve Thomas is going to have the County reduce our 4th quarter check by 50% to be used for assistance.
   d. No insurance has been obtained for the Employees of the VAC.
   e. Our annual budget is ready to be submitted to county administrator.
   ****Motion presented by finance report as given. 2nd John Kline***
   ****R/C vote: Y 8 N 0 AB 0 Result of Vote: Approved***

B. VAC-Operations
1. Superintendent – See handouts
2. Client Assistance is holding at around 80 clients that we serve each month.
3. Veterans Service Officers are going to school at the end of September for a week and the office will be closed during that time. Julie, Kiki, Gary and Steve will all be going.

4. Outreach programs on hold during this CoVid crisis.
5. Transportation
    a. Numbers are still low due to the CoVid pandemic.
    b. Jackie Hull stated that a Veteran had a Temperature and rode up on the Van to Madison during the CoVid crisis.
    c. First response in an emergency is to pull over and call 911.
    d. We will make up some new CoVid protocols for riders.
    e. We plan to get thermometers for the vans to take the temperatures of the riders before getting on the van.
    f. The new Van is still on its way – should be here Late August or early September now.

Motion presented by reports presented. 2nd Todd Burton
S/H vote: Y: 7 No: 1 Result of Vote: Passed

III. CORRESPONDENCE - None

IV. UNFINISHED BUSINESS

A. 2nd Reading of By-Laws

B. Discussion of the by-laws brought up changes to Article V Section 1 and 2.

Todd Burton made a Motion to amend the original motion to accept the New By-Laws and to change the wording of the new By-Laws and to consider this the First Reading. 2nd Dave Johnson
R/C vote: Y_8_ N_0__ AB_0__ Result of Vote: Unanimous

Bill Graves had to leave the meeting – that leaves 7 voting organizations.

Jackie Hull made a motion to add an Elected Secretary as an officer for the Commission 2nd John Guler.

R/C vote: Y_6_ N_1__ AB_0__ Result of Vote: Passed

Jackie Hull left meeting. Jim Nelson is now voting in her place.

V. NEW BUSINESS

A. Budget was presented and discussed.

B. Vote to approve Budget

Motion to accept 2021 Budget: Todd Burton 2nd John Kline
R/C vote: Y__7__ N__0__ AB__0__ Result of Vote: Approved

C. Elections

1. The elections will be held in September.
2. The By-Laws will be voted on before the nominations will start at the August meeting.

VI. GOOD OF THE ORDER

A. 2-Go Feed-a-Vet meal program resumes 11 July

B. Unfortunately, most events have been cancelled due to the CoVid Pandemic.

VII. CLOSING

A. Next Meeting is **12 AUGUST 2020 @ 1730 hours**

Motion to Adjourn. John Kline 2nd Nancy Clark
Voice Vote: 7 Ayes 0 Nays Result of Vote: Unanimous

B. Meeting Adjourned at: **1923 hours.**

J. Weis / Secretary for the VAC **Meeting was not Recorded. Minutes were Filed**

There were unforeseen technical difficulties with the recording of the meeting.