VETERANS ASSISTANCE COMMISSION OF WINNEBAGO COUNTY

555 Court Street, Rockford, IL 61103 – 815-516-2850 – VAC@wincoil.us

Commission Minutes

Date: 12 JANUARY 2022 @ 1730 hours

I. OPENING – 1734 hours

A. Hybrid Meeting held in Person at the VFW located at 922 – 7th Street, Rockford, IL 61104 and via Zoom Meetings (internet-based meeting platform).

B. Opening Ceremonies: Salute Flag, Pledge of Allegiance, Moment of Silence.

C. Roll Call of Commission Officers, Certified Organizations Delegates & Alternates
Officers__4__ Delegates__7__ Alternates__3__ Cert. Org.__8__ Quorum _YES_

D. Recognition of Guests and or Visitors: 2 - Guests Steve Thomas, Superintendent and Julie Weis, Secretary. 0 – Visitors. Ryan Russell was not able to join.

E. Accept the AGENDA: Any additions or changes to be made?
NOTE: Additions can be made. NO MOTIONS or VOTES TAKEN until the following meeting. All Votes taken by Roll Call (R/C). Adjournment vote will be by Voice vote.
Motion presented by reading agenda. 2nd John Guler.
R/C vote: Y__8__N__0__ AB__0__ Result of Vote: Unanimous.

F. PUBLIC COMMENTS – OPEN

1. Ryan Russell – Not able to join.
2. Limited to 3 minutes
3. Sign up by calling office 815-516-2850 before Noon on Tuesday, **11 January 2022.**

G. Reading and Disposition of October's minutes.
Motion presented by reading of minutes. 2nd Celestine Anderson.
R/C vote: Y__8__N__0__ AB__0__ Result of Vote: Unanimous.

H. Reading and Disposition of December's minutes.
Motion presented by reading of minutes. 2nd John Kline.
*** R/C vote: Y__8__N__0__ AB__0__ Result of Vote: Unanimous.***

II. REPORTS

A. VAC-Administration Reports

1. President

a. Great News – Rockford Mass Transit District announced a Free Ride for Veterans program. There is a $5.00 fee. The VAC will pay for our clients. Ryan Russell from RVC Veterans Club has raised money to pay for other veterans.

b. Please remind your unit commanders/presidents to fill out the required 2022 VMO certification form. They are due by 28 FEBRUARY 2022. Thanks!

c. We are still revising By-Laws regarding blended Zoom and in-person.

d. Working on the Services Handbook.
e. The Open Meetings Act training site is still down. A link will be sent out once it is back online.

2. **Administrative Coordinator**
   a. 01/13 Advisory meeting – Discuss any issues from last Commission meeting.
   b. 01/20 Advisory meeting – Services Handbook AT VFW – 922 7th ST. In-Person.
   c. 01/27 Advisory meeting – Finance and Services Handbook.
   d. 02/03 Advisory meeting – End of Month wrap-up and Agenda Prep.
   e. 02/09 Commission Meeting at 1730 hours (Zoom and In-person)
   f. Everyone is invited to attend all meetings.

3. **Services Coordinator**
   a. Still working on Services Handbook.
   b. ZERO feedback was received about current progress on Services Handbook.
   c. We will send out a current revision to all Commissioners.
   d. We are having an in-person workshop for Services handbook next Thursday, 20 JANUARY 2022 at 1:00pm. The meeting will be held at VFW post 5149 located at 922 – 7th ST, Rockford, IL 61104
   e. Personnel Issues – None at this time.

4. **Appeals Committee** – No Appeals – No Report

Motion presented by VAC-A reports as given. 2nd Nancy Clark.
**** R/C vote: Y__8__N__0__ AB__0__ Result of Vote: Unanimous.***

5. **Finance Coordinator**
   a. See meeting packet for reports.
   b. Financial Reports as of the end of October 2021.
   c. Todd will not present the financial reports until he and Debbie meet to straighten out the numbers for QuickBooks Reports.

****Motion presented by Oct. financial report as given. 2nd__NO VOTE___***
****R/C vote: Y_0_ N_0__ AB_0_ Result of Vote: __NO VOTE___***

d. Financial Reports as of the end of November 2021.
****Motion presented by Nov. financial report as given. 2nd_____NO VOTE___***
****R/C vote: Y_0_ N_0__ AB_0_ Result of Vote: _____NO VOTE___***

e. Financial Reports as of the end of December 2021.
Motion presented by Dec. financial report as given. 2nd_____NO VOTE___
R/C vote: Y_0_ N_0__ AB_0_ Result of Vote: ____NO VOTE___

B. VAC-Operations – See Meeting Packet for reports.
1. Superintendent
2. Client Assistance
3. Veterans Service Officers
a. Steve and Julie going for training 26-27 JAN 2022
4. Outreach
5. Transportation
a. Parking Problems still not resolved with the city.
b. Todd has requested a meeting to occur in January 2022.
c. Dec 7th both vans were driven by our volunteer drivers to take 6 riders.

Motion presented by VAC-O reports as given. 2nd Jean Henning.
R/C vote: Y__8__N__0__ AB__0__ Result of Vote: Unanimous.

III. CORRESPONDENCE – NONE

IV. UNFINISHED BUSINESS – NONE

V. NEW BUSINESS – NONE

VI. GOOD OF THE ORDER
A. Enclosed Minutes from Advisory Committee Meetings for previous month.
B. Bring in Flyers (send email to jweis@wincoil.us) for your upcoming events!!!

VII. CLOSING
A. Closing Ceremonies
B. Next Meeting is on **09 February 2022 @ 1730 hours**

Motion to Adjourn. John Guler 2nd John Scott
Voice Vote: _10_ Ayes _0_ Nays

C. Meeting Adjourned at: 1824 Hours